



PROVINCE OF ORIENTAL MINDORO  
MUNICIPALITY OF PINAMALAYAN  
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OFFICE OF THE MUNICIPAL MAYOR

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**NOTICE TO PROCEED**

April 15, 2026

**THE MANAGER**  
Medicom Trading and Services  
Pinamalayan, Oriental Mindoro

Dear Ma'am,

The attached copy of the Agreement having been approved, notice is hereby given to **Medicom Trading and Services** that "**Goods**" may commence on the **Barangay Development Project 20% Development Fund (Installation of Solar Lights Brgy. Banilad, Brgy. Rosario & Brgy. Nabuslot)** effective upon receipt of this Notice to Proceed.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Contract and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both in the space provided below. Keep one copy and return the other to the Office of the Mayor thru the BAC Secretariat.

Very truly yours,

**HON. RODOLFO M. MAGSINO**  
Municipal Mayor

I acknowledge receipt of this Notice on \_\_\_\_\_

04 | 21 | 26

Name of Representative of the Bidder: **THE MANAGER**

Authorized Signature: \_\_\_\_\_