



Republic of the Philippines  
Province of Oriental Mindoro  
**MUNICIPALITY OF PINAMALAYAN**

**OFFICE OF THE MUNICIPAL MAYOR**

Madrid Blvd., Zone III, Pinamalayan, Oriental Mindoro 5208

Email: [mayorsoffice@pinamalayan.gov.ph](mailto:mayorsoffice@pinamalayan.gov.ph)

Telephone No. 043-284-7145

**EXECUTIVE ORDER NO. 018-2026**

**AN ORDER CREATING THE LOCAL ROAD INVENTORY COMMITTEE (LRIC) IN THE MUNICIPALITY OF PINAMALAYAN, ORIENTAL MINDORO, DEFINING ITS COMPOSITION, POWERS, FUNCTIONS, AND RESPONSIBILITIES, AND FOR OTHER PURPOSES**

**WHEREAS**, it is the declared policy of the State to ensure accountability, transparency, and efficiency in the management of public resources, including infrastructure assets, through accurate recording, monitoring, and reporting systems within Local Government Units (LGUs);

**WHEREAS**, local roads constitute vital public infrastructure that supports economic development, delivery of basic services, mobility of constituents, and overall local governance, thereby necessitating a reliable and updated inventory system for proper planning, budgeting, and maintenance;

**WHEREAS**, Section 524 of Republic Act No. 7160, otherwise known as the *Local Government Code of 1991*, mandates every Local Government Unit to maintain a complete inventory of all infrastructure facilities and other fixed assets, including roads, bridges, and similar public works, within its territorial jurisdiction;

**WHEREAS**, the Commission on Audit (COA), through Circular No. 2015-008, provides comprehensive guidelines on the accounting treatment of local road and road network systems, including their initial recognition, measurement, recording, and derecognition, as well as the transfer of infrastructure accounts to the appropriate books of accounts of LGUs;

**WHEREAS**, the aforementioned COA Circular further requires the conduct of a physical inventory of local roads and the preparation of a Report on the Physical Count of Local Road Network (RPCLRN) to ensure that such infrastructure assets are properly valued, documented, and reflected in the financial records of the LGU;

**WHEREAS**, there is a compelling need to institutionalize a Local Road Inventory Committee in the Municipality of Pinamalayan to ensure strict compliance with applicable laws, rules, and regulations, and to promote an integrated, systematic, and coordinated approach in the inventory, documentation, valuation, and management of local road assets;

**WHEREAS**, the creation of such a Committee will strengthen inter-office coordination, enhance data accuracy, and support evidence-based planning and decision-making in infrastructure development and asset management within the Municipality.

**NOW, THEREFORE, I, RODOLFO M. MAGSINO.**, Municipal Mayor, by the virtue of the powers vested in me by the law, do hereby order the creation of Local Road Inventory Committee (LRIC) in the Municipality of Pinamalayan, Oriental Mindoro as follows:

**Section 1. CREATION OF THE LOCAL ROAD INVENTORY COMMITTEE (LRIC).** There is hereby created a **Local Road Inventory Committee (LRIC)** in the Municipality of Pinamalayan, Oriental Mindoro, which shall be responsible for the conduct of a comprehensive and periodic inventory of all local roads and related infrastructure under the jurisdiction of the Municipality. The Committee shall be composed of the following:

**Chairperson:**

**ENGR. MANOLITO E. MASCULINO**

- Municipal Engineer





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**Members:**

MR. CARLITO M. MEJICO, CPA, REB	- Municipal Assessor
MR. ACE BRIAN A. ALIMURONG	- Municipal Accountant
MR. RONE B. MADRID	- Acting General Service Officer
ENGR. HIDY F. WAMIL	- Engineer III

**Technical Working Group:**

**Head:**

ENGR. BERNARD F. GABAYNO - Engineer I

**Members:**

MS. MARIA JENNEZA C. MAGADIA	- Administrative Officer I
MS. ANGELICA J. LONTOC	- Administrative Aide IV
MR. KHRISTIAN D. LAURESTA	- Reproduction Machine Operator I
MR. RICHARD Z. GARCIA	- Draftsman II
MR. ROXAN ORILLA	- Administrative Assisant I
MR. DENNIS Y. VERTUCIO	- Administrative Aide II
MR. BENEDICTO M. LACAY	- Administrative Aide II

**Section 2. POWERS, FUNCTIONS, DUTIES, AND RESPONSIBILITIES.** The LRIC shall have the following powers and functions:

**A. GENERAL FUNCTIONS:**

1. To conduct a complete, accurate, and updated inventory of all local roads, bridges, and related infrastructure facilities within the territorial jurisdiction of the Municipality of Pinamalayan, and to prepare and submit the Report on the Physical Count of Local Road Network (RPCLRN) in accordance with COA Circular No. 2015-008 and other applicable issuances.
2. Establish and maintain a comprehensive database of local road networks;
3. Ensure proper identification, classification, measurement, and documentation of all road assets;
4. Coordinate with concerned offices for data validation and reconciliation;
5. Ensure compliance with accounting, auditing, and reporting standards;
6. Recommend policies and measures to improve road asset management and monitoring.

**B. SPECIFIC FUNCTIONS:**

**Municipal Accounting Office**

- Prepare and record Journal Vouchers for the recognition of local road assets;
- Maintain subsidiary ledgers and detailed records of road networks and components;
- Prepare depreciation schedules and ensure proper accounting treatment of road assets;
- Provide technical assistance on accounting and financial reporting requirements.





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**Municipal Assessor's Office**

- Conduct assessment and valuation of local roads and related infrastructure;
- Prepare computation worksheets for cost valuation;
- Provide valuation reports necessary for accounting and auditing purposes.

**Municipal Engineer's Office**

- Develop, update, and maintain the Local Road Network Identification System (Road ID);
- Conduct actual field inventory, measurement, and condition survey of roads and bridges;
- Provide detailed engineering descriptions and cost breakdown of road components;
- Ensure accuracy and completeness of technical data.

**Municipal General Services Office (GSO)**

- Maintain and safeguard inventory records of local roads;
- Prepare and update property cards for all road assets;
- Submit periodic inventory and status reports.

**Section 3. SECRETARIAT.** The **Municipal Engineering Office** is hereby designated as the Secretariat of the LRIC to be headed by **MS. REY LYN M. MOGOL**, Administrative Aide III and shall:

- Provide administrative, technical, and documentation support;
- Maintain records, minutes, and reports of the Committee;
- Facilitate coordination among member offices.

**Section 4. EFFECTIVITY.** This Executive Order shall take effect immediately.

Done this 23<sup>rd</sup> day of April, 2026 in the Municipality of Pinamalayan, Oriental Mindoro.

  
**RODOLFO M. MAGSINO**,  
Municipal Mayor

