



OFFICE OF THE MUNICIPAL MAYOR

NOTICE TO PROCEED

March 2, 2026

THE MANAGER  
KARLENE CATERING SERVICES  
Putamalayan, Oriental Mindoro

Dear Sir / Madam,

The attached copy of the Agreement having been approved, notice is hereby given: **KARLENE CATERING SERVICES** that "Delivery of Goods" may commence on the **Meals for Annual Cultural Stage Presentation 2026 on March – April 2026** effective upon receipt of this Notice to Proceed

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Contract and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both in the space provided below. Keep one copy and return the other to the Office of the Mayor thru the BAC Secretariat.

Very truly yours,

HON. **RODOLFO M. MAGSINO**  
Municipal Mayor *9* **MAR 04 2026**

I acknowledge receipt of this Notice on March 04, 2026

Name of Representative of the Bidder: **THE MANAGER**

Authorized Signature: *Lance*