



Republic of the Philippines  
Province of Oriental Mindoro

## MUNICIPALITY OF PINAMALAYAN

### OFFICE OF THE MUNICIPAL MAYOR

Madrid Blvd., Zone III, Pinamalayan, Oriental Mindoro 5208  
Email: [mayorsoffice@pinamalayan.gov.ph](mailto:mayorsoffice@pinamalayan.gov.ph)  
Telephone No. 043-284-7145



#### EXECUTIVE ORDER NO. 06-2026

#### AN ORDER RECONSTITUTING THE PERFORMANCE MANAGEMENT TEAM (PMT) OF PINAMALAYAN, ORIENTAL MINDORO

**WHEREAS**, the establishment of a Strategic Performance Management System (SPMS) is in line with the mandate of the Civil Service Commission (CSC), and the declared policy of the Municipal Government of Pinamalayan to adopt measures to promote morale, efficiency, integrity, responsiveness, progressiveness, and courtesy in the civil service, and take cognizance of the aspirations of the people and other inhabitants in the Municipality of Pinamalayan to chart a responsive, effective and efficient bureaucracy;

**WHEREAS**, among the mandatory human resource system under the Revised Administrative Code of 1987 is the Performance Evaluation System which shall be administered in accordance with rules and regulations and standards promulgated by the Commission. Such performance evaluation system shall be administered to continually foster the improvement of individual employee efficiency and organizational effectiveness.

**WHEREAS**, Section 5 of Administrative Order No. 241 series of 2008 provides that agencies shall institute a Performance Evaluation System based on objectively measured output and performance of personnel units, such as the Performance Management System-Office Performance Evaluation System developed by the CSC;

**WHEREAS**, pursuant to Civil Service Commission Memorandum Circular No. 6, series of 2012, the Commission has directed all government units to establish and implement the Strategic Performance Management System (SPMS);

**WHEREAS**, the Municipal Performance Management Team (PMT) of the Municipality of Pinamalayan, Oriental Mindoro was previously reconstituted under Executive Order No. 08-2025 dated July 10, 2025;

**WHEREAS**, the promotion and change in focal assignment of various PMT members renders it imperative to reconstitute the same.

**NOW, THEREFORE, I, RODOLFO M. MAGSINO**, Local Chief Executive of Municipality of Pinamalayan, Oriental Mindoro by virtue of the powers vested in me by law, do hereby order the reconstitution of Performance Management Team of Pinamalayan, Oriental Mindoro, as follows:

**SECTION 1: COMPOSITION.** The Performance Management Team shall be composed of the following:

**SPMS CHAMPION:**

**HON. RODOLFO M. MAGSINO** - Municipal Mayor

**PMT CHAIRPERSON:**

**EnP ROSENIO A. TORIANO** - Municipal Administrator/OIC-MPDO

**REGULAR MEMBERS:**

**MS. NEMIA B. MONSANTO** - MGDH-I, HRMO

**MR. PLARIDEL S. CUIPADO** - Municipal Treasurer

**MR. DANNY S. VILLACRUSIS** - Municipal Agriculturist

**MR. EDWIN C. MICIANO** - MGDH-I, BPLO

**MS. LYN T. OZAR** - Administrative Officer V/PIME

Representative





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**MR. NORMAN T. DELA CRUZ** - Zoning Officer I/OIC-Zoning Division  
**MR. YUAN GABRIEL T. RAMOS** - Chief of Staff, MO

#### EXPANDED MEMBERS:

**MR. JAN-NEIL H. EVANGELISTA** - Senior Admin Assistant II, MPDO / PMT Team Leader  
**MS. ANNE MARIELLE G. ABRENICA** - Administrative Officer II, MadO/OPCR Head Calibrator/Validator  
**MS. RIZZA S. DELA VEGA** - Administrative Aide VI, BPLO/OPCR Head Calibrator/Validator  
**MS. CATHERINE O. SAPUSAO** - Administrative Officer IV, HRMO/ IPCR Head Validator/Calibrator  
**MR. ROMEL T. MARAYAN** - Development Management Officer II, MPDO  
**MS. HIDY C. FLORES** - Engineer III, MagO  
**MR. EMIL JAY M. MAMBA** - Administrative Officer II, MSWDO  
**MS. KAREN H. REY, RM** - Administrative Aide III, MHO  
**MS. JULIE ANN C. ABLING** - Administrative Officer III, MAccO  
**MR. JHON FIEL P. PRIVADO** - Administrative Assistant I, MO  
**MR. HERVIN F. FABELLA** - Administrative Aide IV, MDRRMO  
**ENGR. MAY ANNE L. BRIONES** - Environmental Mgt. Specialist I, MENRMD  
**MR. AEVAN HAESAN A. PALUSTRE** - Administrative Officer II, MTO  
**MS. RHODORA L. CADELINA** - Administrative Aide III, MEO  
**MS. ANA LIZA S. MAHAGUAY** - Legislative Staff Officer I, OVM  
**MS. CAMILLE M. MALACAS** - Administrative Aide V, HRMO  
**MS. MARIA ANNA S. AGUILAR** - Administrative Aide IV, MBO  
**MS. MARIA JENNEZA C. MAGADIA** - Administrative Aide IV, MassO  
**MS. ASTRID ANNE F. MARAYAN** - Administrative Assistant I, MCR  
**MS. LIEZEL F. MAGNAYE** - Administrative Aide III, GSO  
**MS. MARIA RUZELLE M. SEDANO** - Administrative Aide I, MOD  
**MR. CHARLON E. MALINAO** - Computer Operator I, ZD  
**MS. RECHELLE P. BAUTISTA** - Labor Employment Officer I, SCO  
**MR. JEZREEL M. BERNADIT** - Administrative Aide VI, THDD Calibrator/Validator  
**MS. ANTONETTE RABEL** - Administrative Aide IV, SOD

**SECTION 2. DUTIES AND FUNCTIONS.** The Performance Management Team shall perform the following duties and functions:

1. Set consultative meetings with the different Heads of Offices to discuss the targets set in the office performance commitment and rating form (OPCR);
2. Ensures that the office performance targets and measures, as well as the budget are aligned with those of the agency;
3. Recommends approval of the office performance commitment and rating to the Head of Agency;





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**BAGONG PILIPINAS**

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4. Acts as appeals body and final arbiter for performance management issues of the agency;
5. Identifies potential top performers and provide inputs to the PRAISE Committee for grant of awards and incentives;
6. Adopts its own internal rules, procedures, and strategies in carrying out the above responsibilities including schedule of meetings and deliberations, and delegation of authority to representatives in case of absence of its members; and
7. Performs such other duties and functions as may be authorized by law.

**SECTION 3. SECRETARIAT.** The Human Resource Management Office (HRMO) shall serve as the Secretariat of the PMT. The Secretariat shall assist the PMT members in the exercise of its functions like the recording of its proceedings, transcribing the records of the proceedings, preparation and furnishing of notices, and memoranda, preparation of terminal report, and performing other administrative functions.

**SECTION 4. REPEALING CLAUSE.** All executive orders, memoranda, and other issuances or parts thereof which are inconsistent with the provisions of this Executive Order are hereby repealed, amended, or modified accordingly.

**SECTION 5. SEPARABILITY CLAUSE.** Should any provision of this Executive Order be declared unconstitutional or invalid, the other sections or provisions not affected thereby shall remain in full force and effect.

**SECTION 6. EFFECTIVITY.** This Executive Order shall take effect immediately.

Done this 4<sup>th</sup> day of **March 2026** in the Municipality of Pinamalayan, Oriental Mindoro.

**RODOLFO M. MAGSINO,**  
Municipal Mayor

