



Republic of the Philippines
Province of Oriental Mindoro
MUNICIPALITY OF PINAMALAYAN



OFFICE OF THE MUNICIPAL MAYOR

Madrid Blvd., Zone III, Pinamalayan, Oriental Mindoro 5208
Email: mayorsoffice@pinamalayan.gov.ph
Telephone No. 043-284-7145

EXECUTIVE ORDER NO. 051-2025

AN ORDER RECONSTITUTING THE OVERSIGHT COMMITTEE AND TECHNICAL WORKING GROUP (TWG) ON THE REVIEW AND REVISION OF FEES AND CHARGES IN MUNICIPAL GOVERNMENT OF PINAMALAYAN

WHEREAS, Book II, Chapter 1, Section 129 of Republic Act 7160, otherwise known as the Local Government Code of 1991, provides that each local government unit shall exercise powers to create its own sources of revenue and levy taxes, fees and charges subject to the provision therein, consistent with the policy of local autonomy;

WHEREAS, the Department of the Interior and local Government (DILG) and the Department of Finance (DOF) issued Joint Memorandum Circular (JMC) No. 2019-01, dated May 17, 2019, entitled "Guidelines for the Review, Adjustment, Setting and/or Adoption of Reasonable Regulatory Fees and Charges of Local Government Units";

WHEREAS, said Joint Memorandum Circular requires the creation of an Oversight committee on the revision of fees and charges to ensure compliance of the guidelines exemplified in the JMC;

WHEREAS, Section 151 of the Local Government Code allows the municipality to impose and collect such reasonable fees and charges on business and occupation, and on the practice of any profession or calling, commensurate with the cost of regulation, inspection, and licensing before any person may engage in such business or occupation, or practice such profession or calling;

WHEREAS, the Municipal Government of Pinamalayan recognizes the need to regularly review, adjust and adopt a reasonable framework to balance the cost of services rendered for the regulation of business activities and ease of doing business to ensure that all fees and charges imposed by the municipality are just and reasonable;

WHEREAS, there is a strong need to create an Oversight Committee and Technical Working Group within the Municipal Government of Pinamalayan to study and come up with ways of improving its current revenue generation laws and practices.

NOW, THEREFORE, I, RODOLFO M. MAGSINO, Local Chief Executive of Municipality of Pinamalayan, Oriental Mindoro by virtue of the powers vested in me by law, do hereby order the reconstitution of Oversight Committee and Technical Working Group on the Review and Revision of Fees and Charges in the Municipal Government of Pinamalayan.

Section 1. COMPOSITION OF OVERSIGHT COMMITTEE. The Oversight Committee shall be composed of the following:

Chairperson:

HON. RODOLFO M. MAGSINO

- Municipal Mayor/or His Authorized Representative

Co-Chairperson:

MR. PLARIDEL S. CUPIADO

- Municipal Treasurer





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Members:

HON. MARIA FATIMA G. LIWANAG	- SB Chairperson, Committee on Ways and Means
HON. DUNHILL MARCELO M. DELMO V	- SB Vice-Chairperson, Committee on Ways and Means
HON. MA. THERESA H. TESNADO	- SB Chairperson, Committee on Finance and Appropriation
HON. JEOFFREY PAUL A. UMBAO	- SB Chairperson, Committee on Trade & Industry, Business Promotion & Economic Enterprise
HON. RAUL M. MICIANO	- ABC President
MS. ZAIDA D. MICIANO	- Municipal Budget Officer
EnP ROSENIO A. TORIANO	- Municipal Administrator – Designate
MS. JUDY DG. MORENTE	- Municipal Accountant
MS. MARIA CORAZON F. MARAYAN	- Acting Secretary to the Sangguniang Bayan
MR. ENRIQUE N. MOCLING	- Municipal Civil Registrar
MR. CARLITO M. MEJICO	- Municipal Assessor
ENGR. ANGELA CAMILLE F. SAMARITA	- Administrative Officer IV/OIC-MENRMD
DRA. NIÑA KRISTINNE L. PUNZALAN	- Municipal Health Officer
MR. EDWIN C. MICIANO	- MGDH I – BPLO
MR. NORMAN T. DELA CRUZ	- Zoning Officer I / OIC – Zoning Division
MR. DANNY S. VILLACRUSIS	- Municipal Agriculturist
ENGR. MANOLITO E. MASCULINO	- Municipal Engineer
MR. ALAN MICHAEL V. ANSALDO	- MGDH I – Market Supervisor V
MR. RANDY S. RODIL	- Senior Tourism Operations Officer I
EnP ORLEX H. MARAYAN	- Development Management Officer IV
MR. RIO S. MERCENE	- Executive Assistant II

Section 2. COMPOSITION OF TECHNICAL WORKING GROUP (TWG). The TWG shall be composed of the following:

Head:

MS. KAREN V. LOLONG	- Local Revenue Collection Officer II
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Members:

MR. ACE BRYAN A. ALIMURONG	- MGADH I – MAccO
ENGR. RHEA ANN C. DIMACULANGAN	- Engineer III
MR. RODEL L. POMPA	- Senior Agriculturist
MS. MICHELLE M. JOSOL	- Market Specialist III
MS. MA. CORAZON P. DINGLASAN	- Administrative Officer IV
MR. DAVE ERWIN C. FESTIN	- Medical Technologist II
MS. MICHAELA JEAN R. VILLAVICENCIO	- Zoning Inspector
MS. ANA LIZA S. MAHAGUAY	- Local Legislative Staff Officer I
MS. ANNE MARIELLE G. ABRENICA	- Administrative Officer II
MR. AEVAN HAESAN A. PALUSTRE	- Administrative Officer II
MS. LYN T. OZAR	- Administrative Officer III
MR. JHON ERIC G. MONDOÑEDO	- Statistician I





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MS. SCHIENY MAE U. MENDEZ	- Administrative Aide VI
MS. GIZELLE F. MARMOL	- Administrative Aide IV
MR. JOHN ERIC M. EVORA	- Administrative Aide IV
MS. MARIA JENNEZA C. MAGADIA	- Administrative Officer I
MS. MARY ANN M. LATOMBO	- Administrative Assistant I
MR. AARON ACHILLES A. ABEL	- Licensing Officer I

Section 3. SECRETARIAT. The Municipal Treasury Office (MTO) shall serve as the Secretariat and will be responsible in assisting the Oversight Committee and TWG Members in the performance of its duties and functions to be headed by **MR. EMILIO R. HEBREO, JR.**, Revenue Collection Clerk II.

Section 4. DUTIES AND FUNCTIONS

- A.** The oversight Committee shall perform the following duties and functions:
1. Ensure that the guiding principles as prescribed under the Local Government Code and DILG-DOF Joint Memorandum Circular Bo. 2019-01 are observed;
 2. Review the rationale for fees and user charges imposed by the LGU and methodology for the determination of the fee schedule or rates;
 3. Gather data on the cost of delivering regulatory, service fees and charges, in order to compute the appropriate rates that will recover the cost using the Local Fees and Charges (LFC) Toolkit;
 4. Submit to the Municipal Mayor and Sangguniang Bayan the recommended proposed local revenue ordinance including a program of action to institute reforms;
 5. Perform such other functions as may be necessary, or as maybe directed by competent authority.
- B.** The Technical Working Group shall perform the following duties and functions:
1. Take charge and be responsible in formulating amendments and revision to Market Code and Revenue Code;
 2. Review and conduct inventory or existing rates of business taxes, fees and charges in order to determine and identify the provisions that are ripe for increase or adjustment;
 3. Undertake comparative study of existing rates of business taxes, fees and charges imposed and collected in neighboring municipalities, with the end view of arriving at a revised schedule of updated and competitive rates for the Municipality of Pinamalayan;
 4. Submit recommendation to the Oversight Committee regarding the revised schedule of fees and charges;
 5. Perform other functions that may be deemed necessary.

Section 5. REPEALING CLAUSE. All executive orders, memoranda, and other issuances or parts thereof which are inconsistent with the provisions of this Executive Order are hereby repealed, amended, or modified accordingly.





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Section 6. EFFECTIVITY. This order shall take effect immediately.

Done in the Municipality of Pinamalayan, Oriental Mindoro, Philippines this 7th day of
November 2025.


RODOLFO M. MAGSINO,
Municipal Mayor

