



Republic of the Philippines  
**PROVINCE OF ORIENTAL MINDORO**  
**MUNICIPALITY OF PINAMALAYAN**  
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**OFFICE OF THE MUNICIPAL MAYOR**

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**NOTICE TO PROCEED**

April 19, 2025

**THE MANAGER**  
**KARLENE CATERING SERVICES**  
Sablayan, Occidental Mindoro

Dear Sir / Madam,

The attached copy of the Agreement having been approved, notice is hereby given **KARLENE CATERING SERVICES** that "Goods" may commence on the **Supply and Delivery of Meals and Snacks for 109<sup>th</sup> Founding Anniversary Celebration 2025** effective upon receipt of this Notice to Proceed.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Contract and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both in the space provided below. Keep one copy and return the other to the Office of the Mayor thru the BAC Secretariat.

Very truly yours,

  
**HON. ARISTEO A. BALDOS, JR.**  
Municipal Mayor

I acknowledge receipt of this Notice on \_\_\_\_\_

Name of Representative of the Bidder: **THE MANAGER**

Authorized Signature: \_\_\_\_\_