



Republic of the Philippines
PROVINCE OF ORIENTAL MINDORO
MUNICIPALITY OF PINAMALAYAN
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OFFICE OF THE MUNICIPAL MAYOR

NOTICE TO PROCEED

March 21, 2025

THE MANAGER
J.A LHOUISSE ENTERPRISES
Pinamalayan, Oriental Mindoro


Dear Sir / Madam,

The attached copy of the Agreement having been approved, notice is hereby given J.A. LHOUISSE ENTERPRISES that "**Delivery of Goods**" may commence on the **Procurement of Photocopying Machine for 1st Qtr. 2025** effective upon receipt of this Notice to Proceed.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Contract and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both in the space provided below. Keep one copy and return the other to the Office of the Mayor thru the BAC Secretariat.

Very truly yours,


HON. ARISTEO A. BALDOS, JR.
Municipal Mayor

MAR 21 2025

I acknowledge receipt of this Notice on 3 - 21 - 2025

Name of Representative of the Bidder: **THE MANAGER**

Authorized Signature: 