



Republic of the Philippines  
Province of Oriental Mindoro  
**MUNICIPALITY OF PINAMALAYAN**  
**BIDS AND AWARDS COMMITTEE**  
0000000

**OFFICE OF THE MUNICIPAL MAYOR**

**NOTICE OF AWARD**

February 19, 2024

**THE MANAGER**  
**MJP ENTERPRISES**  
Pinamalayan, Oriental Mindoro

Dear Sir / Madam,

This is to inform you that your Bid opened on **February 5, 2025** for the execution **Procurement of Office Supplies, Toner and Ink for 1<sup>st</sup> Qtr. 2025** for the total Contract Price equivalent to **Two Million Two Hundred Thousand Four Hundred Eighty Nine Pesos Only (Php 2,200,489.00)** as corrected and modified in accordance with the instruction to bidders is hereby accepted and considered as the lowest calculated bid based on **BAC Resolution No.2025B-024 dated, February 12, 2025.**

You are required to post performance security within three (3) days from receipt of Notice of Award in the amount stipulated hereunder:

1. Five Percent (5 %) if in the form of cash, Cashier's/ Manager's Check, Bank Draft/Guarantee confirmed by a Universal or Commercial bank; or
2. Five Percent (5 %) if in the form of irrevocable Letter of Credit issued by a Universal Bank, if issued by a foreign bank; or
3. Thirty percent (30%) if in the form of security bond callable upon demand issued by a security or insurance company duly certified by the Insurance Commission as authorized to issue such security.

Further, you are required to enter into contract within ten (10) days from the receipt of this notice.

Very truly yours,

~~HOY ARISTEO A BALDOS, JR.~~

Municipal Mayor 100 476

FEB 24 2025

Conforme:

*[Signature]*  
**THE MANAGER**  
**MJP ENTERPRISES**

02-24-25



Republic of the Philippines  
PROVINCE OF ORIENTAL MINDORO  
MUNICIPALITY OF PINAMALAYAN  
ooOoo

**RESOLUTION NO. 2025B – 024**

**RESOLUTION RECOMMENDING THE AWARD OF CONTRACT TO MJP ENTERPRISES FOR THE PROCUREMENT OF OFFICE SUPPLIES, TONER AND INK FOR 1<sup>ST</sup> QTR. 2025.**

**WHEREAS**, the Municipal Government of Pinamalayan, sourced from **General Fund** has allotted the amount **Two Million Three Hundred Thousand Four Hundred Ninety Nine Pesos Only (2,300,499.00)** as the approved budget for the contract for **Procurement of Office Supplies, Toner and Ink for 1<sup>st</sup> Qtr. 2025.**

**WHEREAS**, the BAC Secretariat advertised the Invitation to Bid, and posted the same in the PhilGeps website, agency website and Municipal Hall bulletin Board, DILG/ABC Announcement Wall both located in the Municipal Compound and Bulletin Board Pinamalayan Public Market January 9, 2024 – February 4, 2025.

**WHEREAS**, the BAC conducted Pre-Procurement Conference on January 8, 2025 and Pre-bid Conference on January 22, 2025.

**WHEREAS**, the Bid Opening was held on February 5, 2025 and was participated by the Bidder:

Bidder (s)	As Read	As Evaluated
MJP ENTERPRISES	2,200,489.00	2,200,489.00

**WHEREAS**, the BAC TWG subjected the BIDDERS to the required post evaluation of legal, technical and financial documents on February 7, 2025 in accordance with Revised IRR of RA 9184;

**WHEREAS**, the BAC after detailed evaluation resolved to adopt the observations /findings indicated in the TWG report as attached herein to form part of this resolution;

**WHEREAS**, this Committee resolved as it hereby resolves to:

1. DECLARE **MJP ENTERPRISES** as the Single Responsive Bidder in the **PROCUREMENT OF OFFICE SUPPLIES, TONER AND INK FOR 1<sup>ST</sup> QTR. 2025.**

2. Recommend to the HOPE for the APPROVAL of the AWARD OF CONTRACT to **MJP ENTERPRISES** for the project of **PROCUREMENT OF OFFICE SUPPLIES, TONER AND INK FOR 1<sup>ST</sup> QTR. 2025** for a contract price **Two Million Two Hundred Thousand Four Hundred Eighty Nine Pesos Only (Php 2,200,489.00)**

SO RESOLVED.


DONE this February 12, 2025 at Pinamalayan, Oriental Mindoro.



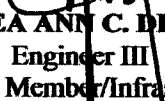
Republic of the Philippines  
**PROVINCE OF ORIENTAL MINDORO**  
**MUNICIPALITY OF PINAMALAYAN**


**RESOLUTION NO. 2025B – 024**


*Certified Correct:*

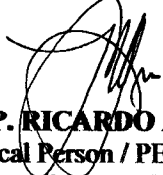
  
**ENRIQUE N. MOCLINE**  
MGADH I / BAC Secretary

**ATTESTED:**

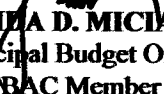
  
**ENGR. RHEA ANN C. DIMACULANGAN**  
Engineer III  
TWG Member/Infrastructure

  
**MARLO C. ROSALES**  
MGDH – I / MDRRMO  
TWG Member/Vehicles

  
**RONE B. MADRID**  
Administrative Officer IV/ OIC GSO  
TWG Member/Machineries, Heavy Equipment  
and Other Equipment

  
**EnP. RICARDO A. LIM**  
SCO Focal Person / PESO Manager  
TWG Member/Supplies, Goods and I.T Equipment

  
**EnP. ORLEX H. MARAYAN**  
OIC-MPDO / DMO IV  
BAC Member

  
**ZAIDA D. MICIANO**  
Municipal Budget Officer  
BAC Member

  
**ENGR. MANOLITO C. MASCULINO**  
Municipal Engineer  
BAC Member

  
**DANIEL Q. FRUELDA, RN, MMPA.**  
Acting Municipal Administrator  
BAC Vice Chairperson  
008

*Recommending Approval:*

  
**CARLITO M. MEJICO, CPA, REB**  
Municipal Assessor  
BAC Chairperson

*Approved by:*

  
**HON. ARISTEO A. BALDOS, JR.**  
Municipal Mayor  
Date Approved \_\_\_\_\_