



Republic of the Philippines
Province of Oriental Mindoro
MUNICIPALITY OF PINAMALAYAN

OFFICE OF THE MUNICIPAL MAYOR

Madrid Blvd., Zone III, Pinamalayan, Oriental Mindoro 5208

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Telephone No. 043-284-3146

EXECUTIVE ORDER NO. 01-2025

AN ORDER RECONSTITUTING THE MUNICIPAL BIDS AND AWARDS COMMITTEE (MBAC), TECHNICAL WORKING GROUP (TWG), AND SECRETARIAT OF THE MUNICIPAL GOVERNMENT OF PINAMALAYAN.

WHEREAS, it is declared policy of the state to promote the ideals of good governance, competitiveness, streamlining, accountability and public monitoring in the procurement process of Government Contracts;

WHEREAS, Republic Act No. 9184, known as the "Government Procurement Reform Act" provides that each Procuring Entity shall establish a Bids and Awards Committee (BAC) for its procurement which shall have at least five (5) but not more than seven (7) members;

WHEREAS, Article V Section 12 of R.A. 9184 provides that the BAC shall be responsible for ensuring that the Procuring Entity abides by the standards set forth under the said Republic Act and its IRR;

WHEREAS, Republic Act No. 9184 consolidated the procurement process of government contracts, including the procurement of infrastructure projects, goods and consultancy services, and lease of goods and real estates;

WHEREAS, the Municipal Bids and Awards Committee, Technical Working Group and Secretariat of the Municipal Government of Pinamalayan was created by virtue of Executive Order No. 30-2024 dated October 1, 2024;

WHEREAS, there is an urgent and compelling need to reconstitute the Bids and Awards Committee (BAC) due to the retirement of some members, which has resulted in vacancies that may affect the efficient and timely execution of procurement processes;

WHEREAS, in accordance with existing procurement laws, rules, and regulations, it is imperative to ensure that the BAC remains duly constituted with qualified and competent members to uphold the principles of transparency, accountability, and efficiency in all procurement transactions.

NOW THEREFORE, I, **ARISTEO A. BALDOS, JR.**, Municipal Mayor by virtue of the powers vested in me by law, do hereby order the reconstitution of Municipal Bids and Awards Committee (MBAC), Technical Working Group (TWG), and Secretariat of the Municipal Government of Pinamalayan as follows;

SECTION 1. CONSTITUTION OF THE MUNICIPAL BIDS AND AWARDS COMMITTEE (MBAC).
The Committee shall be constituted in the Municipality of Pinamalayan, Oriental Mindoro.

SECTION 2. COMPOSITION. The Municipal Bids and Awards Committee shall be composed of the following:

A. The Bids and Awards Committee shall be composed of the following:

Chairperson:

MR. CARLITO M. MEJICO - Municipal Assessor

Vice Chairperson:

MR. DANIEL Q. FRUELDA - Acting Municipal Administrator

Members:

ENGR. MANOLITO E. MASCULINO - Municipal Engineer
MS. ZAIDA D. MICIANO - Municipal Budget Officer
ENP ORLEX H. MARAYAN - OIC-MPDO/DMO IV





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B. The Technical Working Group (TWG) shall be composed of the following:

- a. For Goods (Supplies, IT Equipment and Others)
MR. RICARDO A. LIM - MGDH-I/SCO Focal
- b. For Infrastructure Projects
ENGR. RHEA ANN C. DIMACULANGAN - Engineer III
- c. For Vehicles
MR. MARLO C. ROSALES - MGDH-I, MDRRMO
- d. Machineries, Heavy Equipment and Other Equipment
MR. RONE B. MADRID - Administrative Officer IV/OIC-GSO

C. SECRETARIAT. The BAC Secretariat shall be composed of the following:

Head:

MR. ENRIQUE N. MOCLING - Acting Municipal Civil Registrar

Members:

MS. LYN T. OZAR - Administrative Officer III
MS. ROBYLYN V. MANGCUPANG - Administrative Aide II

The BAC through a resolution may recommend additional members of Secretariat to assist them in the discharge of their duties and functions.

The BAC Secretariat shall be under the direct supervision of the Head of Procuring Entity (HOPE).

Section 3. FUNCTIONS. The BAC Members, TWG and its Secretariat shall perform functions specified in Implementing Rules and Regulation (IRR) of Republic Act No. 9184.

To expedite the procurement process, BAC Members, its Secretariat and TWG shall give utmost priority to BAC assignments over all other duties and responsibility, until the requirements for the said assignments at hand are completed.

Section 4. TERM OF OFFICE. Unless sooner removed for a cause, the BAC members shall have a fixed term of one (1) year from the date of appointment, renewable at the discretion of the Local Chief Executive.

Section 5. OBSERVER. To enhance the transparency of the process, the BAC shall, in all stages of the procurement process, invite, in addition to the representative of the Commission On Audit (COA), at least two (2) observers, who shall be present and sit in its proceedings, one (1) from a duly recognized private group in a sector or discipline relevant to the procurement at hand, and the other from a non-government organization (NGO); Provided, however, that they do not have any direct or interest in the contract to be bid.

Section 6. HONORARIA OF BAC MEMBERS, SECRETARIAT AND TWG MEMBERS. The BAC members, their Secretariat and TWG members, shall receive honoraria, or in lieu thereof and when applicable, overtime pay, subject to appropriate government auditing rules and regulations.

Pursuant to RA 9184 and its IRR and Department of Budget Circular 2004-15, the average amount of honoraria per month over one year shall not exceed twenty-five percent (25%) of the basic monthly salary. The honoraria shall be paid only upon successful procurement of each project.





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SECTION 7. FUNDING. The funds for the operation and other expenses of the Bids and Awards Committee shall be sourced from the Annual Budget and Trust Fund coming from the sale of bid documents and other related fees.

Section 8. REPEALING CLAUSE. All executive issuances which are inconsistent with or contrary to the provision of this Executive Order are hereby repealed.

Section 9. EFFECTIVITY. This Executive Order shall take effect immediately.

Done this 5th day of February 2025 in the Municipality of Pinamalayan, Oriental Mindoro.

ARISTEO A. BALDOS, JR.
Municipal Mayor

