



OFFICE OF THE MUNICIPAL MAYOR

NOTICE TO PROCEED

March 1, 2024

THE MANAGER
SEQUOIA MANILA CORP.
Parañaque City

Dear Sir / Madam,

The attached copy of the Agreement having been approved, notice is hereby given **SEQUOIA HOTEL – MANILA BAY** that “Delivery of Goods” may commence on the **Venue, Accommodation, Food and Snacks (Package Deal)** for **71 pax** during the period **March 4-10, 2024** for official use: **Annual Agency Performance Appraisal and/or Annual Agency Exit / Utilization Conference** effective upon receipt of this Notice to Proceed.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Contract and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both in the space provided below. Keep one copy and return the other to the Office of the Mayor thru the BAC Secretariat.

Very truly yours,


HON. ARISTEO A. BALDOS, JR.
Municipal Mayor

I acknowledge receipt of this Notice on _____

Name of Representative of the Bidder: **THE MANAGER**

Authorized Signature: _____