RFQ No.	2024-00_	70
Date		

## REQUEST FOR QUOTATION (SUPPLY AND DELIVERY OF MISCELLANEOUS SUPPLIES OF BPLO)

The Municipal Government of Pinamalayan hereinafter referred to as "the Purchaser", through its Bids and Awards Committee (BAC), invite interested parties to submit price quotation for the Supply and Delivery of Miscellaneous Supplies of BPLO through Small Value Procurement (Sec. 53.9, IRR of R.A. No. 9184) with Approved Budget for the Contract (ABC) of **Sixty-five thousand and one hundred twenty-five pesos (Php 65,125.00)** 

Item/ Lot No.	Quantity	Units	Item Description	ABC
1	30	packs	Juice 500 grams	17 - 1
2	30	packs	Creamer 200 grams	
3	15	kilos	Sugar	
4	35	packs	Coffee 100 grams	
5	25	pcs.	Bath Soap	2
6	15	pcs	Sponge	
7	15	btls.	Multi Insect Killer 600 ml.	
8	30	packs	Tissue Paper by 12's	65,125.00
9	15	btls.	Dishwashing Liquid 250 ml.	00,120.00
10	30	btls.	Alcohol 500ml	
11	20	btls.	Air Freshener 320 ml.	
12	25	btis.	Toilet Cleaner 500ml.	
13	17	dozens	Detergent Powder 80 grams	
14	35	pcs.	Toilet Deodorizer 50 grams	
15	8	btls.	Dust Cleaner 330ml.	
16	15	packs	Disposable Paper Cups	
17	100	packs	Biscuits	
18	45	bags	Assorted Candies	

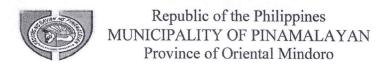
All items listed35 under the purchaser's specifications must be complied on a pass-fail basis. Failure to meet any one of the requirements will result to rejection. Likewise, it is understood that Purchaser's specifications are minimum requirements. The Bidder/Supplier may offer higher specifications or additional items, if any.

Procurement procedures will be conducted in accordance with the provisions of the Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (Government Procurement Reform Act).

It is the intent of the Purchaser to evaluate the quotation for each item/lot and compare it with other bids/quotation separately and recommend for contract award separately. Contract Award will be made to the lowest evaluated quotation, **per item/lot**, meeting purchaser's technical specifications.

Likewise, in accordance with Section 54.6 and Appendix A of Annex "H" (Consolidated Guidelines for the Alternative Methods of Procurement) of the IRR of RA No. 9184, the supplier shall provide the following documentary requirements as a **condition for award** of the contract:

- 1. Philgeps Registration
- 2. Mayor's/Business Permit
- 3. Omnibus Sworn Statement



Your prices must be quoted in Philippine Peso and must include the unit price and total price, inclusive of all taxes to be paid and other incidental cost to the delivery site if the contract is awarded.

All quotations may be typewritten or handwritten and may be placed in sealed envelope marked "Supply and Delivery of Miscellaneous Supplies of BPLO (RFQ No. "")" and must be delivered/submitted on \_\_\_\_\_\_at the BAC Secretariat Office, 2F Main Building, Municipal Compound, Pinamalayan, Oriental Mindoro.

Quotations shall be valid for thirty (30)calendar days from the deadline of submission of the same.

The delivery period shall be within fifteen (15) calendar days from receipt of the Purchase Order (PO). The supplier should inform the purchaser at least a day before the date of delivery. The delivery will be made only during working days and hours.

DELIVERY SITE: PLD-Municipal Government of Pinamalayan, Madrid Blvd. Zone III, Pinamalayan Or. Mdo

The applicable rate for late deliveries is one tenth (1/10) of one percent (1%) of the cost of the unperformed portion for every day of delay. The maximum deduction shall be ten percent (10%) of the amount of contract. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the procuring entity shall rescind the contract, without prejudice to other courses of action and remedies open to it.

The prospective supplier shall submit the following:

- a) Duly accomplished Quotation Form (Annex A); and
- b) Brochures of the items offered, if any.

The Municipal Government of Pinamalayan reserves the right to accept or reject any quotation, and to annul the procurement process and reject all quotations at any time prior to Contract award, without thereby incurring any liability to the affected supplier or suppliers. Municipal Government of Pinamalayan also reserves the right to waive any required formality in the proposals received, and select the proposal which it determines to be the most advantageous to the government.

CARLITO M. MEJICO, CPA, REB

Municipal Assessor

ANNE	KAM
(RFQ No. ANNE	/- W

## **QUOTATION FORM**

Date	

## THE CHAIRPERSON

Bids and Awards Committee Municipal Government of Pinamalayan Madrid Blvd., Zone II, Pinamalayan, Oriental Mindoro

Sir/Madam:

Having examined the subject Request for Quotation (RFQ) including the Technical Specifications, we, the undersigned offer to supply and deliver the following items (with our unit prices and total price):

Item/Lot No.	Item Description	No. of Units	Unit Price	Total Price
1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18	Juice 500 grams Creamer 200 grams Sugar Coffee 100 grams Bath Soap Sponge Multi Insect Killer 600 ml. Tissue Paper by 12's Dishwashing Liquid 250 ml. Alcohol 500ml Air Freshener 320 ml. Toilet Cleaner 500ml. Detergent Powder 80 grams Toilet Deodorizer 50 grams Dust Cleaner 330ml. Disposable Paper Cups Biscuits Assorted Candies	30 packs 30 packs 15 kls. 35 packs 25 pieces 15 pieces 15 bottles 30 packs 15 bottles 20 bottles 25 bottles 17 dozens 35 pieces 8 bottles 15 packs 15 packs 15 packs		
	Grand Total			

Note: Purchaser's specifications are minimum requirements. The Bidder/Supplier may offer higher specifications or additional items, if any. All items shall be covered by at least one (1) year warranty on parts and labor. (attach additional sheets if necessary)

We undertake, if our Quotation is accepted to supply and deliver the above goods within <u>fifteen (15)</u> days from the receipt of Purchase Order (PO).

We agree to abide by this Quotation for a period of  $\underline{\text{thirty (30)}}$  days after the dated deadline of submission specified in your RFQ.

We understand that payment for items delivered and installed will be made to the winning supplier after the inspection and acceptance of goods delivered and installed.

Supplier's/authorized representative	e signature over printed name
Designation:	o signature over printed name
Name of Company:	
Address:	
Contact No.:	
Tax Identification Number (TIN): _	
PhilGEPS Registration Number:	

Canvassed by:

RIZZA S. DELA VEGA Administrative Aide VI BPLO-BAC Secretariat