



Republic of the Philippines
Province of Oriental Mindoro
MUNICIPALITY OF PINAMALAYAN

OFFICE OF THE MUNICIPAL MAYOR

Madrid Blvd., Zone III, Pinamalayan, Oriental Mindoro 5208

Email: mayorsoffice@pinamalayan.gov.ph

Telephone No.043-284-7145

EXECUTIVE ORDER NO. 44-2023

AN ORDER ORGANIZING THE MUNICIPAL TRAINING TEAM FOR THE SANGGUNIANG KABATAAN MANDATORY TRAINING (SKMT) IN THE MUNICIPALITY OF PINAMALAYAN, ORIENTAL MINDORO

WHEREAS, Republic Act (RA) No. 10742, as amended by RA No. 11768, mandates the Sangguniang Kabataan (SK) Officials and Local Youth Development Council (LYDC) Members to undergo mandatory training programs before assumption of office;

WHEREAS, Rule IV, Section 27 (d)(5) of the revised Rules and Regulation Implementing (IRR) RA No. 10742, as amended by RA No. 11768, stipulates that one of the functions of the Local Youth Development Office (LYDO) is to conduct mandatory and continuing training programs to SK Officials and LYDC Members;

WHEREAS, Section 29 of RA No. 10742, as amended by RA No. 11768, states that the National Youth Commission (NYC) and the Department of the Interior and Local Government (DILG) with the assistance of the Development Academy of the Philippines (DAP), The Local Government Academy (LGA), the University of the Philippines – National College of Public Administration (UP-NCPAG), and in consultation with youth stakeholders shall jointly design and implement the mandatory and continuing training programs;

WHEREAS, in 2018, the DILG issued DILG Memorandum Circular (MC) No. 2018-48, titled "Guidelines in the Conduct of the Sangguniang Kabataan (SK) Mandatory Training", this outlined the mechanics in the conduct of the SK Mandatory Training;

WHEREAS, the NYC modified the DILG MC No. 2018-48 dated April 5, 2018 in accordance with Section 29 of RA No. 10742 through NYC Resolution Approving the Modified Guidelines in the Conduct of the Mandatory Training for SK Officials and LYDC Members Pursuant to RA No. 10742, Section 29 of as Amended by RA No. 10742,

WHEREAS, the said modified guidelines, prescribed the Roles and Responsibilities of the Training Team;

NOW THEREFORE, I, ARISTEO A. BALDOS, JR., Municipal Mayor of Pinamalayan, Oriental Mindoro, by virtue of the power vested in me by law, do hereby organize the Municipal Training Team for the SKMT with the following members and duties and functions;

Section 1. Composition

TRAINING MANAGEMENT TEAM:

MR. JOHN DAVE M. DELOS SANTOS, MPA, PHD	- LYDO Training Manager
MR. ELVIN BERNARDO	- Secretariat
MR. JAPETH JAMES PUBLICO	- Program Committee
MR. MARK ANTONY DELOS SANTOS	- Logistics Committee
MS. GIZELLE F. MARMOL	- Registration Committee
MR. LEYNARD SEMILLA	- Documentation Committee
MS. ELOISA H. LAMBON	- Volunteer Committee

RESOURCE PERSON:

MR. CARLO M. CRUZADO - MLGOO
MODULE 1: SESSION 1: DECENTRALIZATION AND LOCAL GOVERNANCE

MR. JOHN DAVE M. DELOS SANTOS, MPA, PHD - LYDO
MODULE 1: SESSION 2: SK HISTORY & SALIENT FEATURES

HON. JOVEN S. VELASCO - SKMF President
MODULE 2: SESSION 1: MINUTES & RESOLUTION





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MS. ZAIDA D. MICIANO - Municipal Budget Officer
MODULE 2: SESSION 2: PLANNING & BUDGETING

MS. NEMIA B. MONSANTO - MGDH-I, HRMO
MODULE 3: SESSION 1: CODE OF CONDUCT AND ETHICAL STANDARD

Section 2. Roles, Responsibilities, and Requirements

1. Spearhead the conduct of the Mandatory Training Program for SK Officials and LYDC Members in their respective municipality;
2. Provide assistance in the conduct of the Mandatory Training for SK Officials and LYDC Members at municipalities without accredited appointed and/or designated MYDO;
3. Plan and execute all administrative and logistical concerns in the conduct of the Mandatory Training;
4. Tap or Partner with local resource institutions (LRIs), Civil Society Organizations (CSOs), Non-government Organizations (NGOs), if needed;
5. Organize additional teams, if needed;
6. Facilitate the invitation of resource persons and co-facilitators in the trainings;
7. Safely keep all documents pertaining to the training conducted, such as training design, terminal reports with photo-documentation, certificates, attendance sheets, and evaluation and assessment reports;
8. Ensure that the training standards as defined by National Youth Commission (NYC), DILG and other Partners are adhered to in the implementation of the training in the municipality;
9. Facilitate the issuance of the certificate of completion and certificate of appearance to the participant who comply with the requirements of the training;
10. Monitor the conduct of the training in their municipality;
11. Submit to the DILG-Regional Office and NYC-Area Office all documents stated in Section 10 on the conduct of the Mandatory Training for SK Officials and LYDC Member, as follows:
 - a) Training Attendance Sheets (Annex C);
 - b) Training Reports (Annex D);
 - c) Evaluation Reports (Annex E).

Section 3. EFFECTIVITY. This order shall take effect immediately.

Done in the Municipality of Pinamalayan, Oriental Mindoro, Philippines this 7th day of November 2023.


ARISTEO A. BALDOS, JR.
Municipal Mayor

