



Republic of the Philippines  
Province of Oriental Mindoro  
**MUNICIPALITY OF PINAMALAYAN**

**OFFICE OF THE MUNICIPAL MAYOR**

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**EXECUTIVE ORDER NO. 33-A-2023**

**AN ORDER CREATING THE GRIEVANCE REDRESS MECHANISM (GRM) AND GRIEVANCE REDRESS TEAM FOR THE MUNICIPAL PROJECT MANAGEMENT IMPLEMENTING UNIT (MPMIU) OF THE MUNICIPALITY OF PINAMALAYAN, ORIENTAL MINDORO.**

**WHEREAS**, the Municipal Mayor has issued Executive Order No. 33-2023 entitled "AN ORDER CREATING THE MUNICIPAL PROJECT MANAGEMENT AND IMPLEMENTING UNIT OF PINAMALAYAN, ORIENTAL MINDORO FOR THE IMPLEMENTATION OF AGRICULTURAL SUPPORT AND INTERVENTIONS THROUGH THE PHILIPPINE RURAL DEVELOPMENT PROJECT";

**WHEREAS**, Section 2 of Executive Order No. 33-2023, provides for the creation of the Grievance Redress Team to undertake fair, impartial and speedy grievance investigation and resolution process;

**WHEREAS**, the establishment of Grievance Redress Mechanism (GRM) will be replicated at the barangay level thru their respective Lupong Tagapamayapa to efficiently and immediately respond to issues and concerns related to the project in close coordination with the MOGP Grievance Redress Team;

**NOW THEREFORE, I, ARISTEO A. BALDOS, JR.**, Local Chief Executive of the Municipality of Pinamalayan, Province of Oriental Mindoro, by the virtue of the powers vested in me by law, do hereby order the creation of the Grievance Redress Mechanism (GRM) and Grievance Redress Team for the Municipal Project Management Implementing Unit (MPMIU) of the Municipality of Pinamalayan, Oriental Mindoro.

**Section 1. COMPOSITION.** A Grievance Redress Team for the Municipal Project Management Implementing Unit (MPMIU) is hereby created which shall be composed of the following:

<b>Chairperson:</b>	<b>MR. DANIEL Q. FRUELDA</b>	-Acting Municipal Administrator
<b>Members:</b>	<b>ATTY. MIRASOL J. SANTOS</b>	-Secretary to the Sangguniang Bayan
	<b>MS. NEMIA B. MONSANTO</b>	-MGDH I - HRMO
	<b>MS. GRACE EUNICE F. FABELLA</b>	-MSWD Officer
	<b>MR. ENRIQUE MOCLING</b>	-BAC Secretariat Head /Acting Municipal Civil Registrar
	<b>MR. EDWIN C. MICIANO</b>	-MGDH I - BPLO
	<b>MR. MARLO C. ROSALES</b>	-MGDH I - MDRRMO

**Section 2. SECRETARIAT.** The Staff of the Municipal Administrator's Office shall act as the secretariat of the Grievance Redress Team headed by Ms. Lyn T. Ozar. The secretariat shall assist the team in the exercise of its functions like the recording of its proceedings, recording and transcribing of proceedings, preparation and furnishing of notices, orders and other processes to the interested parties, and performing other administrative functions.

**Section 3.** The PRDP Grievance Redress Mechanism Framework requires the nomination of the Grievance Point Person (GPP) who will be responsible for the initial screening of feedbacks and complaints, as well as the organization of the preliminary meetings will concerned parties to establish the critical path to resolution.







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**Section 4. SPECIFIC DUTIES AND RESPONSIBILITIES.** The Grievance Redress Team shall perform the following functions:

- a. Ensures that the public within all subproject areas are aware of their rights to access to the mechanism free of administrative charges;
- b. Protects the subproject beneficiaries and/or affected persons from poor project performance;
- c. Provides effective and efficient resolution on all concerns, issues and problems in all phases of the project; and
- d. Provides feedback/grievance registries to the RPCO and NPCO.

**Section 5. EFFECTIVITY.** This Executive Order shall take effect immediately.

Done in the Municipality of Pinamalayan, Oriental Mindoro this **22<sup>nd</sup>** day of **August 2023**.

  
ARISTEO A. BALDOS, JR.  
Municipal Mayor

