



Republic of the Philippines
Province of Oriental Mindoro
MUNICIPALITY OF PINAMALAYAN

OFFICE OF THE MUNICIPAL MAYOR

Madrid Blvd., Zone III, Pinamalayan, Oriental Mindoro 5208

Email: mayorsoffice@pinamalayan.gov.ph

Telephone No. 043-284-7145

EXECUTIVE ORDER NO. 33-2023

AN ORDER CREATING THE MUNICIPAL PROJECT MANAGEMENT AND IMPLEMENTATION UNIT (MPMIU) OF PINAMALAYAN, ORIENTAL MINDORO FOR THE IMPLEMENTATION OF AGRICULTURAL SUPPORT AND INTERVENTIONS THROUGH THE PHILIPPINE RURAL DEVELOPMENT PROJECT (PRDP).

WHEREAS, pursuant to the provision of the Local Government Code of 1991 (RA 7160), the Local Government has jurisdiction over all programs and projects designated for the promotion and general welfare of its constituents;

WHEREAS, the Department of Agriculture – Philippine Rural Development Project covers all Provinces/Cities in the Philippines and the Provincial/City/Municipal Government Units identified to participate in the implementation of the project are required to create or strengthen their Provincial/City/Municipal Project Management and Implementing Units;

WHEREAS, the Municipality of Pinamalayan, Oriental Mindoro is a first-class Municipality in the center of the Province, rich in agricultural land and marine industry with an impressive agricultural portfolio which provides jobs, generates income and reduces malnutrition;

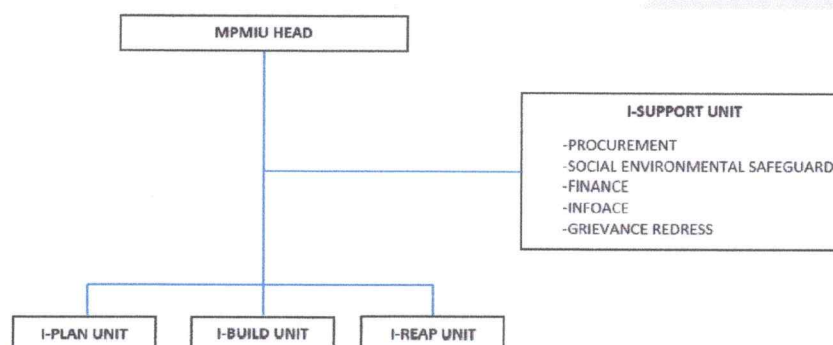
WHEREAS, the Municipality of Pinamalayan has a strong intent to be a partner LGU of the Department of Agriculture in the implementation of agricultural support and interventions through the Philippine Rural Development Project considering the huge potential of the Municipality in high value crops and marine products;

WHEREAS, there is a need to create and establish the Municipal Project Management Implementing Unit (MPMIU) to coordinate and monitor the implementation of the different activities and projects under the PRDP to ensure its long-term viability and sustainability through the active and widest participation of the private sector and stakeholders;

NOW THEREFORE, I, ARISTEO A. BALDOS, JR., Municipal Mayor, of the Municipality of Pinamalayan, Province of Oriental Mindoro, by virtue of the powers vested in me by law, do hereby order the following:

Section 1. CREATION. The Municipal Project Management and Implementing Unit of Pinamalayan, Oriental Mindoro for the implementation of agricultural support and interventions through the Philippine Rural Development Project is hereby created.

Section 2. STRUCTURE. The organizational framework of the MPMIU shall be defined as follows:





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Section 3. COMPOSITION. The MPMIU shall be composed of the following, to wit:

MPMIU Head:	EnP ROSENIO A. TORIANO	MPDC
COMPONENTS		
I. I-PLAN		
Head:	EnP ROSENIO A. TORIANO	MPDC
Focal Person:	MR. ORLEX H. MARAYAN	Dev. Management Officer IV
GGU In-Charge:	MR. ROMEL T. MARAYAN	Dev. Management Officer II
	MR. VIRGILIO M. KING	Project Development Officer III
II. I-BUILD		
Head:	ENGR. MANOLITO E. MASCULINO	Municipal Engineer
Focal Person:	MR. ENRIQUE N. MOCLING	BAC Secretariat Head
Alternate Focal Person:	ENGR. BERNARD F. GABAYNO	Engineer I
III. I-REAP		
Head:	MR. DANNY S. VILLACRUSIS	Municipal Agriculturist
Member:	MR. RODEL L. POMPA	Senior Agriculturist
Alternate:	MS. EDLIE O. ESPELIMBERGO	Agricultural Technologist
Member:	MR. IAN PAUL PANTOJA	Agricultural Technologist
Alternate:	MR. GREGORIO LACAY, JR.	MFARMC Chairman
Focal Person:	ENGR. HIDY C. FLORES	Engineer III
GGU In-Charge:	MS. KEY ANN N. MOCLING	Agricultural Technologist/ CRM Coordinator
IV. I-SUPPORT		
FINANCE SUPPORT		
Head:	MS. JUDY D. MORENTE	Municipal Accountant
Member:	MS. ZAIDA D. MICIANO	Municipal Budget Officer
Alternate:	MS. MA. CORAZON P. DINGLASAN	Administrative Officer IV
Member:	MR. PLARIDEL S. CUPIADO	Municipal Treasurer
Alternate:	MS. EDEN M. ARTILLAGA	Assistant Municipal Treasurer
Focal Person:	MR. ACE BRIAN A. ALIMURONG	MGADH I
PROCUREMENT SUPPORT		
Head:	MR. RONE B. MADRID	GSO-Designate
Focal Person:	MS. ANGELICA J. LONTOC	Administrative Aide IV
Alternate Focal Person:	MS. LEIZEL F. MAGNAYE	Administrative Aide III
SOCIAL ENVIRONMENTAL SAFEGUARD UNIT (SES)		
Head:	MR. CARLITO M. MEJICO	Municipal Assessor
Focal Person:	MS. ANGELA CAMILLE F. SAMARITA	Administrative Officer IV/ OIC-MENRMD
Alternate Focal Person:	MR. EDGAR D. ABARQUEZ	Administrative Aide IV





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GRIEVANCE REDRESS UNIT

Head: **MR. DANIEL Q. FRUELDA** Acting Municipal Administrator
Focal Person: **MR. RICARDO A. LIM** PESO Manager-Designate

INFOFACE UNIT

Head: **MR. JOHN DAVE DELOS SANTOS** Executive Assistant II/Public
Information Officer/LEDIP Officer
Focal Person: **MR. RANDY S. RODIL** Tourism Operations Officer I

Section 4. DUTIES AND FUNCTIONS. The MPMIU shall perform the following functions:

1. Serves as the office through which subprojects supported under PRDP will be implemented;
2. Manages the overall approval and implementation of PRDP subprojects;
3. Supervises the operations of PRDP components; and
4. Submit regular reports to the Regional Project Coordination Officers (RPCO) on the respective PRDP components accomplishments.

I-PLAN COMPONENT

1. Participates in the updating of value chain analysis for various commodities;
2. Facilitates the formulation/updating of Municipal Commodity Investment Plan; and
3. Coordinates with I-REAP component as to the linkage of business plans to the MCIP.

I-REAP COMPONENT

1. Facilitates the enterprise prioritization based on MCIP and Proponent Group (PG) Selection;
2. Identifies and packages subproject proposals under enterprise development;
3. Facilitates the formulation of business plans or identified commodity enterprises;
4. Assists the PGs in the implementation of approved business enterprises;
5. Facilitates the monitoring and evaluation of implemented business enterprises;
6. Develops and conducts capacity building activities of PGs in business and organizational management; and
7. Conducts geotagging enterprise project sites and inputs;
8. Facilitates the preparation of Social and Environment Management Plans;
9. Facilitates partnership with agencies in business development services, research and extension; and
10. Submits status reports/monitoring/evaluation reports to the RCPO.

I-BUILD COMPONENT

1. Conducts site validation of infra projects;
2. Identifies and packages subproject proposals under infra development;
3. Prepares Program of Works (POW) and Detailed Engineering Designs (DED) of the infra projects;
4. Conduct geotagging of infra project sites and structures;
5. Facilitates the preparation of Social and Environment Management Plans (SEMP); and
6. Monitors in the construction of infra projects.





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I-SUPPORT COMPONENT

PROCUREMENT

1. Facilitates the procurement process of the approved subprojects; and
2. Facilitates the preparation of procurement plans and disbursement schedules.

FINANCE

1. Facilitates the processing of documents for the release of project funds; and
2. Prepares and submits financial reports to RPCO.

INFOACE

1. Documents status of ongoing projects through print and video materials; and
2. Reproduces and distributes technical materials related to I-Plan, I-Build and I-Reap components.

GRIEVANCE AND REDRESS

1. Facilitates the establishment of Grievance Redress Mechanism (GRM); and
2. Addresses and resolves project-related complaints.

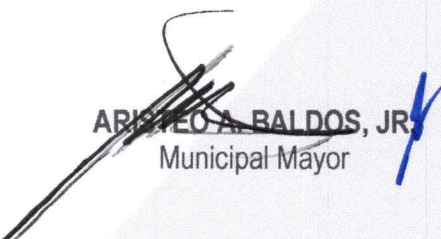
SOCIAL ENVIRONMENTAL SAFEGUARD

1. Provides social and environmental assessment for PRDP subprojects;
2. Prepares Environmental Safeguard Management Plan;
3. Facilitates the social survey at the project sites;
4. Facilitates the compliance of environmental certificate requirements; and
5. Assess land ownership of the project site.

Section 5. FUNDING. Funds necessary to carry out the operation of the MPMIU shall be taken from the available funds of the LGU subject to availability of funds and regular auditing guidelines procedures.

Section 6. EFFECTIVITY. This Executive Order shall take effect immediately and will continue until termination of the PRDP or until amended or revoked.

Done this **22nd** day of **August 2023** in the Municipality of Pinamalayan, Oriental Mindoro.


ARISTEO A. BALDOS, JR.
Municipal Mayor

