



Republic of the Philippines
Province of Oriental Mindoro
MUNICIPALITY OF PINAMALAYAN

OFFICE OF THE MUNICIPAL MAYOR

Madrid Blvd., Zone III, Pinamalayan, Oriental Mindoro 5208

Email: mayorsoffice@pinamalayan.gov.ph

Telephone No. 043-284-3146

EXECUTIVE ORDER NO. 22-2023

**AN ORDER CREATING THE MUNICIPAL ASSESSMENT AND TRANSITION TEAM (MATT)
IN THE MUNICIPALITY OF PINAMALAYAN, ORIENTAL MINDORO**

WHEREAS, Republic Act No. 11935 provides for the postponement of December 2022 Barangay and Sangguniang Kabataan Elections and amendment of Republic Act No. 9164, as amended;

WHEREAS, Section 1 of the aforesaid Act provides that the Synchronized Barangay and Sangguniang Kabataan Elections shall be held on the last Monday of October 2023;

WHEREAS, the Department of the Interior and Local Government (DILG) issued Memorandum Circular No. 2023- 047 dated March 21, 2023, on the Conduct of Inventory and Turnover of all Barangay and Sangguniang Kabataan (SK) Properties, Financial Records, Documents (PFRDs) and Money Accountabilities by all Incumbent Barangay and SK Officials;

WHEREAS, the said Circular mandates all Local Chief Executives to create their respective Municipal Assessment and Transition Team through an Executive Order;

WHEREAS, the creation of Municipal Assessment and Transition Team is necessary to ensure the conduct of the initial and final inventory, turnover of all Barangay and SK PFRDs and money accountabilities and an orderly and smooth transition of SK governance to the newly elected or re-elected incoming Barangay and SK officials;

NOW, THEREFORE, I, ARISTEO A. BALDOS, JR, Local Chief Executive of Municipality of Pinamalayan, by virtue of the powers vested in me by law, do hereby order the creation of the Municipal Assessment and Transition Team in the Municipality of Pinamalayan, Oriental Mindoro, as follows:

SECTION 1. COMPOSITION. The Municipal Assessment and Transition shall be composed of the following:

Chairperson:

MS. JUDY D. MORENTE - Municipal Accountant

Co-Chairperson:

MS. AMELIA L. RAMOS - MLGOO

Vice Chairperson:

MR. PLARIDEL S. CUPIADO - Municipal Treasurer

Members:

MS. ZAIDA D. MICIANO - Municipal Budget Officer
ENP ROSENIO A. TORIANO - Municipal Planning and Development Coordinator
MS. EDEN M. ARTILLAGA - Assistant Municipal Treasurer
MR. JOHN DAVE M. DELOS SANTOS - Local Youth Development Officer
MR. RONE B. MADRID - OIC- GSO





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MS. CECILIA L. KASILAG
MS. ESTELITA M. FIEDALAN

- President, Local Council for Women
- Samahan ng Lingap Pamilyang
Pinamalenyo (SNLPP)

MR. JAIME P. RELLIN
MR. ELVIN M. BERNARDO
MR. VICTORINO L. REGENCIA

- President, Kabalikat Civicom 843 Chapter
- Pinamalayan Youth Council
- Alpha Kappa Rho Youth

Section 2. DUTIES AND FUNCTIONS. The Municipal Assessment and Transition Team shall perform the following duties and functions:

- a. Remind all Punong Barangays, SK Chairpersons and other accountable BSKOs to conduct initial and final inventory, prepare and submit the list of the government properties under their custody;
- b. Supervise the BIT and SKIT in the conduct of inventory and turnover of their respective B/SK PFRDs and money accountabilities;
- c. Plan and schedule the conduct of the assessment and checking of B/SK PFRDs and Money Accountabilities of the component barangays and SKs;
- d. Conduct assessment, verification and checking of the actual physical count of PFRDs of the component barangays and SKs as against the accomplished Inventory and Turnover Forms prepared and submitted by BSKO;
- e. Ensure completeness of BPFRDs/SKPFRDs and liquidation of all money accountabilities by concerned accountable barangay officials before the conduct of Turnover Ceremony;
- f. Submit to the Municipal Mayor a list, containing the names of accountable BSKOs who failed to turnover B/SK PFRDs and money accountabilities, if any and;
- g. Assist the Municipal Mayor in ensuring the smooth and orderly transition, and the successful conduct of the turnover ceremony by the outgoing BSKOs to the newly elected/re-elected BSKOs.

Section 3. EFFECTIVITY. This Executive Order shall take effect immediately.

Done in the Municipality of Pinamalayan, Oriental Mindoro, Philippines this 22nd day of May 2023.


ARISTEO A. BALDOS, JR.
Municipal Mayor

