



REQUEST FOR QUOTATION

SUPPLY AND DELIVERY OF MEALS AND SNACKS FOR GENDER AND DEVELOPMENT (GAD) PLANNING AND BUDGETING 2024

The Municipal Government of Pinamalayan herein after referred to as "the Purchaser", through its Bids and Awards Committee (BAC), invite interested parties to submit price quotation for the supply and delivery Meals and Snacks for Gender And Development (GAD) Planning and Budgeting 2024 through Small Value Procurement (Sec. 53.9, IRR of R.A. No. 9184) with A total Approved Budget for the Contract (ABC) of One Hundred Twenty Eight Thousand Pesos only (Php 128,000.00)

Item/ Lot No.	Quantity	Units	Item Description	ABC
Lot 1	80	Packs	<u>MEALS AND SNACKS</u> DAY 1 (Am Snacks) Spaghetti with bread, Banana and Bottled Water (Lunch) Rice, Fried Fish, Fruit Salad and Bottled water (Pm Snacks) Pancit Bihon with Puto and Botteled Water	Php 128,000.00
	80	Packs	DAY 2 (Am Snacks) Cheese Burger and Pineapple Juice (Lunch) Rice, Sweet & Sour (fish)Vegetables & Bottled Water (Pm Snacks) Chicken Sandwich and Softdrinks	
	80	Packs	DAY 3 (Am Snacks) Fried Rice with Boiled Egg, Hotdog and Bottled Water (Lunch) Rice, Sinigang na Bangus, Porkchop & Bottled Water (Pm Snacks) Sliced Pizza and Softdrinks	
	80	Packs	DAY 4 (Am Snacks) Sopas with Toasted Bread and Bottled Water (Lunch) Rice,Pork Adobo, Vegetables,Banana & Bottled Water (Pm Snacks) Ube Cake and Bottled Water	
	80	packs	DAY 5 (Am Snacks) Dinuguan with Puto and Bottled Water (Lunch) Rice, Tinola, Fried Fish, Salad and Bottled Water (Pm Snacks) Champorado and Softdrinks	



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All items listed under the purchaser's specifications must be complied on a pass-fail basis. Failure to meet any one of the requirements will result to rejection. Likewise, it is understood that Purchaser's specifications are minimum requirements. The Bidder/Supplier may offer higher specifications or additional items, if any.

Procurement procedures will be conducted in accordance with the provisions of the Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (Government Procurement Reform Act).

It is the intent of the Purchaser to evaluate the quotation for each item/lot and compare it with other bids/quotation separately and recommend for contract award separately. Contract Award will be made to the lowest evaluated quotation, **per item/lot**, meeting purchaser's technical specifications.

Likewise, in accordance with Section 54.6 and Appendix A of Annex "H" (Consolidated Guidelines for the Alternative Methods of Procurement) of the IRR of RA No. 9184, the supplier shall provide the following documentary requirements as a **condition for award** of the contract:

1. Mayor's /Business Permit
2. Philgeps Registration Number
3. Omnibus Sworn Statement

Your prices must be quoted in Philippine Peso and must include the unit price and total price, inclusive of all taxes to be paid and other incidental cost to the delivery site if the contract is awarded.

All quotations may be typewritten or handwritten and may be placed in sealed envelope marked "Supply and Delivery of Meals and Snacks of Gender And Development (GAD) Planning and Budgeting 2024 (RFQ No. MM-09)" and must be delivered/submitted on _____ at the MSWD Office, Municipal Compound, Madrid Blvd. Zone III, Pinamalayan, Oriental Mindoro.

Quotation shall be valid for three (3) days from the deadline of submission of the same.

The delivery period shall be within thirty days (30) calendar days from receipt of the Purchase Order (PO). The supplier should inform the purchaser at least a day before the date of delivery. The delivery will be made only during working days and hours.

DELIVERY SITE: Municipal Social Welfare and Development Office, Municipal Compound, Madrid Blvd., Zone III, Pinamalayan, Oriental Mindoro

The applicable rate for late deliveries is one tenth (1/10) of one percent (1%) of the cost of the unperformed portion for every day of delay. The maximum deduction shall be ten percent (10%) of the amount of contract. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the procuring entity shall rescind the contract, without prejudice to other courses of action and remedies open to it.

The prospective supplier shall submit the following:

- a) Duly accomplished Quotation Form (*Annex A*); and
- b) Brochures of the items offered, if any.

The Municipal Government of Pinamalayan reserves the right to accept or reject any quotation, and to annul the procurement process and reject all quotations at any time prior to Contract award, without thereby incurring any liability to the affected supplier or suppliers. Municipal Government of Pinamalayan also reserves the right to waive any required formality in the proposals received, and select the proposal which it determines to be the most advantageous to the government.


CARLITO M. MEJICO, CPA, REB

Municipal Assessor
BAC Chairperson



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(RFQ No. MM-05 ANNEX)

QUOTATION FORM

Date

THE CHAIRPERSON

Bids and Awards Committee
Municipal Government of Pinamalayan
Madrid Blvd., Zone III, Pinamalayan, Oriental Mindoro

Sir/Madam:

Having examined the subject Request for Quotation (RFQ) including the Technical Specifications, we, the undersigned offer to supply and deliver the following items (with our unit prices and total price):

Item/ Lot No.	Item Description	No. of Units	Unit Price	Total Price
Lot 1	<u>MEALS AND SNACKS</u>			
	DAY 1	}	80 packs	
	(Am Snacks)			
	Spaghetti with bread, Banana and Bottled Water			
	(Lunch)			
	Rice, Fried Fish, Fruit Salad and Bottled water			
	(Pm Snacks)			
	Pancit Bihon with Puto and Botteled Water			
	DAY 2	}	80 packs	
	(Am Snacks)			
	Cheese Burger and Pineapple Juice			
	(Lunch)			
	Rice, Sweet & Sour (fish)Vegetables & Bottled Water			
	(Pm Snacks)			
	Chicken Sandwich and Softdrinks			
	DAY 3	}	80 packs	
(Am Snacks)				
Fried Rice with Boiled Egg, Hotdog and Bottled Water				
(Lunch)				
Rice, Sinigang na Bangus, Porkchop & Bottled Water				
(Pm Snacks)				
Sliced Pizza and Softdrinks				
DAY 4	}	80 packs		
(Am Snacks)				
Sopas with Toasted Bread and Bottled Water				
(Lunch)				
Rice,Pork Adobo,Vegetables,Banana & Bottled Water				
(Pm Snacks)				
Ube Cake and Bottled Water				