



Republic of the Philippines  
Province of Oriental Mindoro  
**MUNICIPALITY OF PINAMALAYAN**  
**BIDS AND AWARDS COMMITTEE**  
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**OFFICE OF THE MUNICIPAL MAYOR**

**NOTICE OF AWARD**  
(Alternative Mode of Procurement)

December 7, 2022

The Manager  
**DIONA'S CATERING SERVICES**  
Pinamalayan, Oriental Mindoro

Dear Sir/Madam,

Please be informed that your quote for **Venue Decoration to be used in Employees' Day** for the price **Eighty Seven Thousand Six Hundred Fifty Pesos Only (Php 87,650.00)** as in accordance with the instruction to suppliers is hereby accepted and considered as lowest calculated quotation.

You are required to formally enter into contract (Purchase Order) with us within three (3) days from receipt hereof. Otherwise, it shall constitute a sufficient ground for cancellation of this award.

Very truly yours,

  
**HON. ARISTEO A. BALDOS, JR.**  
Municipal Mayor

Conforme:

\_\_\_\_\_  
(Supplier's Printed Name & Signature)

\_\_\_\_\_  
(Address & Contact No.)

Date: \_\_\_\_\_