RFQ N	o. 2022-00 <u>9</u> 18
Date_	

## REQUEST FOR QUOTATION

(SUPPLY AND DELIVERY OF Additional Miscellaneous Supplies of MDRRMO

The Municipal Government of Pinamalayan hereinafter referred to as "the Purchaser", through its Bids and Awards Committee (BAC), invite interested parties to submit price quotation for the **Supply & Delivery of Additional Miscellaneous Supplies of MDRRMO** through Small Value Procurement (Sec. 53.9 [b], IRR of R.A. No. 9184) with Approved Budget for the Contract (ABC) of (Ninety Eight Thousand Eight Hundred Forty Five Pesos (98,845.00):

Item/Lot No.	Quantity	Units	Item Description	ABC
Lot 1	15 15 15 15 15 60 16 16 16 20 70 20	bags bottles packs bottles pcs bottles packs bottles packs boxes packs	Tissue paper 2ply (12pcs) Insect Repellant 500ml Air Freshner Spray 320ml Diswashing Liquid 250ml Glass Cleaner 250ml Alcohol 500ml Multi-Purpose Cleaner 1 liter Detergent Powder 250g Fabric Conditioner 221ml Biscuit 10pcs/pack 3n1 Coffee (30 x 20 grams) 240pcs/box Candies 50pcs/pack Regular Soap 3pcs/box 175g	98,845.00

All items listed under the purchaser's specifications must be complied on a pass-fail basis. Failure to meet any one of the requirements will result to rejection. Likewise, it is understood that Purchaser's specifications are minimum requirements. The Bidder/Supplier may offer higher specifications or additional items, if any.

Procurement procedures will be conducted in accordance with the provisions of the Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (Government Procurement Reform Act).

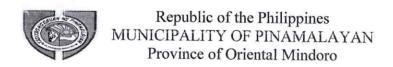
It is the intent of the Purchaser to evaluate the quotation for each item/lot and compare it with other bids/quotation separately and recommend for contract award separately. Contract Award will be made to the lowest evaluated quotation, **per item/lot**, meeting purchaser's technical specifications.

Likewise, in accordance with Section 54.6 and Appendix A of Annex "H" (Consolidated Guidelines for the Alternative Methods of Procurement) of the IRR of RA No. 9184, the supplier shall provide the following documentary requirements as a **condition for award** of the contract:

- 1. Philgeps Registration
- 2. Mayor's/Business Permit
- 3. Omnibus Sworn Statement

Your prices must be quoted in Philippine Peso and must include the unit price and total price, inclusive of all taxes to be paid and other incidental cost to the delivery site if the contract is awarded.

ΑII	quotations	may	be	typewritten	or	handwritten	and	may	be	placed	in	sealed	envelo	pe m	arked
"SH	pply 24	Deliv	ery	of Addit	ion	al Miscella red/submitted	neo	us	Sup	plies	of	MDR	RMO	(RFQ	No.
Off	ce, 2F Main	)" a Build	na ing,	must be de , Municipal C	omi	red/submitted pound, Pinam	i on alava	n. Or	ient	al Mindo	oro	_ at th	e BAC	Secre	etariat



Quotations shall be valid for thirty (30) calendar days from the deadline of submission of the same.

The delivery period shall be within <u>fifteen</u> (15) calendar days from receipt of the Purchase Order (PO). The supplier should inform the purchaser at least a day before the date of delivery. The delivery will be made only during working days and hours.

DELIVERY SITE: MDRRMD - Brgy. Sta. Rita, Pinamalayan Oriental Mindoro

The applicable rate for late deliveries is one tenth (1/10) of one percent (1%) of the cost of the unperformed portion for every day of delay. The maximum deduction shall be ten percent (10%) of the amount of contract. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the procuring entity shall rescind the contract, without prejudice to other courses of action and remedies open to it.

The prospective supplier shall submit the following:

- a) Duly accomplished Quotation Form (Annex A); and
- b) Brochures of the items offered, if any.

The Municipal Government of Pinamalayan reserves the right to accept or reject any quotation, and to annul the procurement process and reject all quotations at any time prior to Contract award, without thereby incurring any liability to the affected supplier or suppliers. Municipal Government of Pinamalayan also reserves the right to waive any required formality in the proposals received, and select the proposal which it determines to be the most advantageous to the government.

CARLETO M. MEJICO, CPA, REB

Municipal Assessor BAC Chairperson

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QUO	TATI	ON	<b>FORM</b>	
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(RFQ No. 1)	ASWEX A

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## THE CHAIRPERSON

Bids and Awards Committee Municipal Government of Pinamalayan Madrid Blvd., Zone II, Pinamalayan, Oriental Mindoro

Sir/Madam:

Having examined the subject Request for Quotation (RFQ) including the Technical Specifications, we, the undersigned offer to supply and deliver the following items (with our unit prices and total price):

Item/ Lot No.	Item Description	No. of Units	Unit Price	Total Price
Lot 1	Tissue paper 2ply (12pcs) Insect Repellant 500ml Air Freshner Spray 320ml Diswashing Liquid 250ml Glass Cleaner 250ml Alcohol 500ml Multi-Purpose Cleaner 1 liter Detergent Powder 250g Fabric Conditioner 221ml Biscuit 10pcs/pack 3n1 Coffee (30 x 20 grams) 240pcs/box Candies 50pcs/pack Regular Soap 3pcs/box 175g	15 bags 15 bottles 15 bottles 15 packs 15 bottles 60 pcs 16 bottles 16 packs 16 bottles 60 packs 20 boxes 70 packs 20 pcs		
Grand Total				

Note: Purchaser's specifications are minimum requirements. The Bidder/Supplier may offer higher specifications or additional items, if any. All items shall be covered by at least one (1) year warranty on parts and labor. (attach additional sheets if necessary)

We undertake, if our Quotation is accepted to supply and deliver the above goods within <u>fifteen (15)</u> days from the receipt of Purchase Order (PO).

We agree to abide by this Quotation for a period of  $\underline{\text{thirty (30)}}$  days after the dated deadline of submission specified in your RFQ.

We understand that payment for items delivered and installed will be made to the winning supplier after the inspection and acceptance of goods delivered and installed.

Canvassed by:

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Supplier's/authorized representative signature over printed name Designation:	LORELYN Q. MAAS
Name of Company:	(BAC Secretariat Member)
Address:	(2.10 000 ottaliat Fichibal)
Contact No.:	
Tax Identification Number (TIN):	
PhilGEPS Registration Number:	