



Republic of the Philippines  
Province of Oriental Mindoro  
**MUNICIPALITY OF PINAMALAYAN**

**OFFICE OF THE MUNICIPAL MAYOR**

Madrid Blvd., Zone III, Pinamalayan, Oriental Mindoro 5208

Email: [mayorsoffice@pinamalayan.gov.ph](mailto:mayorsoffice@pinamalayan.gov.ph)

Telephone No. 043-284-7145

**EXECUTIVE ORDER NO. 45-2022**

**AN ORDER RECONSTITUTING THE DRUG FREE WORKPLACE COMMITTEE OF THE MUNICIPAL GOVERNMENT OF PINAMALAYAN, ORIENTAL MINDORO**

**WHEREAS**, it is the policy of the State to safeguard the well-being of its citizens from the harmful effects of dangerous drugs on their physical and mental well-being by providing effective mechanism or measures to enhance further the efficacy of law against dangerous drugs, and ensuring the enforcement or application of the same;

**WHEREAS**, Section 51 of Republic Act No. 9165, otherwise known as the "Comprehensive Dangerous Drugs Act of 2002", mandates local government units to assist in the enforcement of RA 9165, giving priority to preventive or educational programs and rehabilitation or treatment of drug dependents;

**WHEREAS**, on January 7, 2019, the Department of Interior and Local Government (DILG) disseminated copies Dangerous Drug Board Resolution No. 13 Series of 2018 which requires the establishment and institutionalization of drug free workplace policies in all government offices including the conduct of authorized drug testing for elective local officials and appointive public officers of Local Government Units, to promote a drug-free workplace in order to effectively and efficiently serve the public and protect the people from the ill-effects of drug use in the workplace;

**WHEREAS**, in compliance with the provision of the DDB Resolution, there is a need for the Municipal Government of Pinamalayan to institutionalize the existing policies on illegal drugs to further uphold the integrity of public service, establish a body to ensure that the officials and employees are drug free, and implement continuing and sustainable substance-abuse and prevention program.

**NOW THEREFORE, I, ARISTEO A. BALDOS, JR.**, Municipal Mayor, by virtue of the powers vested in me by law, do hereby order the reconstitution of Drug Free Workplace Committee of the Municipal Government of Pinamalayan, Oriental Mindoro as follows:

**Section 1. COMPOSITION.** The Drug Free Workplace Committee of the Municipal Government of Pinamalayan, Oriental Mindoro shall be composed of the following:

**Chairperson:**

**HON. ARISTEO A. BALDOS, JR.** - Municipal Mayor or his representative

**Members:**

**HON. ANTONIO VICTOR R. OLYMPIA** - ABC President  
**HON. MAURO P. HELERA** - SB Committee Chair. on Peace and Order and Public Safety  
**MS. AMELIA L. RAMOS** - MLGOO  
**MS. ZAIDA D. MICIANO** - Municipal Budget Officer  
**MS. NEMIA B. MONSANTO** - MGDH I/HRMO  
**DRA. NIÑA KRISTINNE L. PUNZALAN** - Municipal Health Officer  
**MS. GRACE EUNICE F. FABELLA** - MSWD Officer  
**MR. NEIL ADRIAN C. ABRENICA** - LDRRM Officer I/Second Level Rep.  
**MS. BERNADETTE L. MASCULINO** - Administrative Aide I/First Level Rep.  
**1 Representative from Municipal Anti-Drug Abuse Council**







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**Section 2. FUNCTIONS.** The Drug Free Workplace Committee of the Municipal Government of Pinamalayan, Oriental Mindoro shall perform the following duties and functions:

1. Oversee the formulation and implementation of drug-free workplace policy in the MGOP;
2. Initiate training and programs in pursuit of the said policy;
3. Initiate continuing employee education and awareness programs on dangerous drugs;
4. Initiate and adopt values formation, family enhancement and such other relevant programs;
5. Recommend internal rules pertaining to restrictions in reporting to work while undergoing treatment or intervention.

**Section 3. SECRETARIAT.** The staff from the Human Resource Management Office shall serve as the Secretariat of the Committee. The Secretariat shall be responsible for providing technical support, documentation of proceedings, preparation of reports and such other assistance as may be required in the discharge of its functions.

**Section 4. EFFECTIVITY.** This Executive Order shall take effect immediately.

Done this 21st day of October 2022 at Pinamalayan, Oriental Mindoro.

  
**ARISTEO A. BALDOS, JR.**  
Municipal Mayor

