



Republic of the Philippines  
Province of Oriental Mindoro  
**MUNICIPALITY OF PINAMALAYAN**

**OFFICE OF THE MUNICIPAL MAYOR**

Madrid Blvd., Zone III, Pinamalayan, Oriental Mindoro 5208

Email: [mayorsoffice@pinamalayan.gov.ph](mailto:mayorsoffice@pinamalayan.gov.ph)

Telephone No.043-284-3146

**EXECUTIVE ORDER NO. 41 -2022**

**AN ORDER RECONSTITUTING AND STRENGTHENING THE MUNICIPAL BIDS AND AWARDS COMMITTEE (MBAC), TECHNICAL WORKING GROUP (TWG), INSPECTORATE COMMITTEE AND SECRETARIAT OF THE MUNICIPAL GOVERNMENT OF PINAMALAYAN.**

**WHEREAS**, it is declared policy of the state to promote the ideals of good governance, competitiveness, streamlining, accountability and public monitoring in the procurement process of Government Contracts;

**WHEREAS**, in line with the government's program of good governance, Executive Order No. 109-A, dated September 11, 2003, amending Executive Order 109, dated May 27, 2002, was issued by President Gloria Macapagal-Arroyo in order to prescribe the rules and procedures on the review and approval of all government contracts and conform with Republic Act No. 9184;

**WHEREAS**, Republic Act No. 9184 (*An Act Providing For The Modernization, Standardization And Regulation of the Procurement Activities of the Government and for Other Purposes*), otherwise known as the Government Procurement Reform Act, and its Implementing Rules and Regulations-A (IRR-A) requires the establishment of a Bids and Awards Committee (BAC) in every procuring entity of the national government, its departments, bureaus, offices, agencies, subdivisions and instrumentalities, including state universities and colleges, government-owned and controlled corporations, government financial institutions and local government units;

**WHEREAS**, Republic Act No. 9184 consolidated the procurement process of government contracts, including the procurement of infrastructure projects, goods and consultancy services, and lease of goods and real estates;

**WHEREAS**, there is an exigent need to reconstitute the Municipal Bids and Awards Committee in this Municipality to update its membership.

**NOW THEREFORE**, I, **ARISTEO A. BALDOS, JR.**, Municipal Mayor by virtue of the powers vested in me by law, do hereby order the reconstitution and strengthening of Municipal Bids and Awards Committee (MBAC), Technical Working Group (TWG), Inspectorate Committee and Secretariat of the Municipal Government of Pinamalayan as follows;

**SECTION 1. CONSTITUTION AND STRENGTHENING OF THE MUNICIPAL BIDS AND AWARDS COMMITTEE (MBAC).** The Committee shall be constituted and strengthened in the Municipality of Pinamalayan, Oriental Mindoro.

**SECTION 2. COMPOSITION.** The Municipal Bids and Awards Committee shall be composed of the following:

**A. The Bids and Awards Committee shall be composed of the following:**

**Chairperson:**

**MR. CARLITO M. MEJICO** - Municipal Assessor

**Vice Chairperson:**

**ENGR. MANOLITO E. MASCULINO** - Municipal Engineer

**Members:**

**EnP ROSENIO A. TORIANO** - Municipal Planning and Development Coordinator

**MR. RICARDO A. LIM** - MGADH I/SCO Focal

**MS. ZAIDA D. MICIANO** - Municipal Budget Officer





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**B. The Technical Working Group (TWG) shall be composed of the following:**

- a. For Goods (Supplies, IT Equipment and Others)  
**MR. RONE B. MADRID** - Administrative Officer IV/OIC-GSO
- b. For Vehicles, Machines and Other Equipment  
**ENGR. ROY C. LUCBAN** - Zoning Officer III
- c. For Infrastructure Projects  
**ENGR. ERIC Z. STA. ROMANA** - MGADH I/Assistant Municipal Engineer

The BAC through a resolution, may designate additional members of the TWG for specific procurement which require specialized knowledge and experience.

**C. SECRETARIAT.** The BAC Secretariat shall be composed of the following:

**Head:**

**MR. ENRIQUE N. MOCLING** - Assistant Municipal Assessor

**Member:**

**MS. ROBYLYN V. MANGCUPANG** - Administrative Aide II

The BAC through a resolution may designate additional members of Secretariat to assist them in the discharge of their duties and functions.

**Section 3. FUNCTIONS.** The BAC Members, TWG and its Secretariat shall perform functions specified in Implementing Rules and Regulation (IRR) of Republic Act No. 9184.

To expedite the procurement process, BAC Members, its Secretariat and TWG shall give utmost priority to BAC assignments over all other duties and responsibility, until the requirements for the said assignments at hand are completed.

**Section 4. BAC INSPECTORATE COMMITTEE.** The BAC Inspectorate Committee shall be composed of the following:

**A. FOR GOODS AND SERVICES**

**Head:**

**ENP ROSENIO A. TORIANO** -Municipal Planning & Development Coordinator

**Members:**

**MR. FREDELINO A. TORIANO, JR.** - Planning Officer II  
**MR. REX SALENDREZ** - Bookbinder III

**B. VEHICLE, MECHANICAL AND INFRASTRUCTURE**

**Head:**

**ENGR. RHEA ANN C. DIMACULANGAN** - Engineer III

**Members:**

**MR. JOHN ALDRICH VINZON** - Agricultural Technologist  
**MS. ROBYLYN C. MANGCUPANG** - Administrative Aide II  
**MR. EUFRESENIO D. PRIELA** - Administrative Aide IV

The BAC Inspectorate Committee shall have the following duties and functions:

1. Conduct inspection to all purchases before the payment will be made;





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2. Make preliminary inspection and submit a punch-list to the contractor in preparation for the final turnover of the project. Said punch-list will contain, among others, the remaining works, work for deficiencies for necessary corrections, and specific duration/time to fully complete the project considering the approved remaining contract time. This, however, shall not preclude the procuring entity's claim for liquidated damages.

**SECTION 5. TERM OF OFFICE.** Unless sooner removed for a cause, the BAC members shall have a fixed term of one (1) year from the date of appointment, renewable at the discretion of the Local Chief Executive.

**Section 6. REPEALING CLAUSE.** All executive issuances which are inconsistent with or contrary to the provision of this Executive Order are hereby repealed.

**Section 7. EFFECTIVITY.** This Executive Order shall take effect immediately.

Done this 30<sup>th</sup> day of **September 2022** in the Municipality of Pinamalayan, Oriental Mindoro.

**ARISTEO A. BALDOS, JR.**  
Municipal Mayor

