



Republic of the Philippines  
Province of Oriental Mindoro  
**MUNICIPALITY OF PINAMALAYAN**

**OFFICE OF THE MUNICIPAL MAYOR**

Madrid Blvd., Zone III, Pinamalayan, Oriental Mindoro 5208

Email: [mayorsoffice@pinamalayan.gov.ph](mailto:mayorsoffice@pinamalayan.gov.ph)

Telephone No.043-284-7145

**EXECUTIVE ORDER NO. 27-2022**

**AN EXECUTIVE ORDER RECONSTITUTING THE MUNICIPAL PEACE AND ORDER COUNCIL OF PINAMALAYAN, ORIENTAL MINDORO, CREATING ITS TECHNICAL WORKING GROUP, PRESCRIBING THEIR FUNCTIONS AND FOR OTHER PURPOSES**

**WHEREAS**, Section 116 of RA 7160 otherwise known as the Local Government Code of 1991 states that "there is hereby established in every province, city and municipality a local peace and order council, pursuant to Executive Order No. 309, as amended, Series of 1988. The local peace and order shall have the same composition and functions as those prescribed by the Executive Order";

**WHEREAS**, Section 16 of Local Government Code of 1991, provides that the local government unit shall pursue undertakings to improve public morals and maintain peace and order;

**WHEREAS**, Section c of Executive Order No. 773 dated January 5, 2009 provides for the reorganization of peace and order council with the inclusion of provincial counterparts of the departments, offices and agencies enumerated in paragraph (a) of EO 773 with the Vice-Mayor as the Vice-Chairperson of the Council;

**WHEREAS**, DILG MC 2015-130 dated November 3, 2015 provided the guidelines on the functions of the peace and order councils, barangay peace and order committees and the peace and order secretariats where the roles and functions of the POC and POC Secretariats and its staffing pattern is enumerated;

**WHEREAS**, there is a need to reconstitute the council to update its membership and replace members who no longer represent the agency or organization due to retirement or end of term.

**NOW THEREFORE, I, ARISTEO A. BALDOS, JR.** Municipal Mayor of the Pinamalayan, Oriental Mindoro by the powers vested in me by law do hereby order the reconstitution of the Municipal Peace and Order Council (MPOC) of Pinamalayan, Oriental Mindoro, as follows:

**Section 1: COMPOSITION.** The Municipal Peace and Order Council shall be composed of the following:

Chairperson	<b>HON. ARISTEO A. BALDOS, JR.</b>	Municipal Mayor
Vice Chairperson	<b>HON. RODOLFO M. MAGSINO</b>	Municipal Vice Mayor
Members	<b>HON. MAURO P. HELERA</b>	SB Member/ Committee on Public Order and Safety and Human Rights Chairperson
	<b>HON. ANTONIO VICTOR R. OLYMPIA</b>	ABC President
	<b>MS. MIRASOL J. SANTOS</b>	Municipal Administrator
	<b>MR. DANNY S. VILLACRUSIS</b>	Municipal Agriculturist
	<b>ENP ROSENIO A. TORIANO</b>	Municipal Planning and Dev't. Coordinator
	<b>DRA. NIÑA KRISTINNE L. PUNZALAN</b>	Municipal Health Officer
	<b>MS. GRACE EUNICE F. FABELLA</b>	Municipal Social Welfare and Development Officer
	<b>ENGR. CAMILLE F. SAMARITA</b>	Environmental Management Specialist I/OIC-MENRMD
	<b>MR. MARLO C. ROSALES</b>	MGDH I - MDRRMO
	<b>MR. CARLITO M. MEJICO</b>	Municipal Assessor
	<b>MR. JOHN DAVE M. DELOS SANTOS</b>	Public Information Officer
	<b>AMMAFE D. JARABE, Ed.D.</b>	DepEd Public Schools District Supervisor





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	<b>PLTCOL ALFREDO E. LORIN, JR.</b>	Chief of Police, Pinamalayan MPS
	<b>INSP. BENJAMIN H. NAVARRO</b>	Municipal Fire Marshal
	<b>MS. EDEN M. CENON</b>	NCIP Representative
	<b>MR. AARON JOSHUA TAPARAN</b>	Sandugo Rescue and Radio Communication Group - Lima Chapter Pinamalayan
	<b>MR. ERIC MARANAN</b>	1-Ganap Guardians Black Panther Anoling Chapter
	<b>MR. JAIME RELLIN</b>	Kabalikat Civicom 843 Chapter Pinamalayan Oriental Mindoro
		Municipal Trial Court Judge
		Municipal Jail Administrator
		Representative, Armed Forces of the Philippines

**Section 2: ROLES AND FUNCTIONS.** The Municipal Peace and Order Council shall perform the following functions:

1. Convene the Peace and Order Council quarterly, or as often as the need arises;
2. Invite other concerned agencies, not included in E.O. 773, s. 2009, (e.g. intelligence communities or agencies) to join or participate in POC meetings and/or activities;
3. Formulate a 3-year LPOC Peace and Order Public Safety (POPS) Plan, to be incorporated in the Comprehensive Development Plan (CDP);
4. Provide forum for inter-disciplinary dialogue and deliberation of major issues and concerns affecting peace, order and public safety nationwide;
5. Recommend strategic actions or activities aimed at promoting, improving or enhancing peace, order and public safety measures, including anti-insurgency measures, within area of jurisdiction;
6. Recommend measures to converge and orchestrate internal security operations efforts of civil authorities and agencies, military and police;
7. Formulate and adopt an effective mechanism for the coordination, cooperation and consultation involving local executives, citizenry and law enforcement agencies under R.A. 6975, as amended, in the adoption of Community and Service-Oriented Policing (CSOP) System;
8. Apply moral suasion to and /or recommend sanctions against local chief executives who are giving material and political support to the insurgents;
9. Monitor the provision of livelihood and infrastructure development and projects in the remote rural and indigenous population areas and isolate them from the insurgents' ideological, political and organization works;
10. Create a Special Action Committee to address the immediate issues on peace and order and public safety, in case of emergencies;
11. Create a Technical Working Group (TWG) for the purpose of POPS Planning, following the guidelines prescribed by the DILG on the tools and processes on POPS Planning;
12. Submit semestral POC Accomplishment Report to the RPOC, through their respective POC Secretariats;





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13. Serve as the converge mechanism to support the Comprehensive Local Integration Program (CLIP) Committee in its implementation, at the Provincial and HUC POC level;
14. Provide staff/s and financial support to POC secretariat; and
15. Perform such other functions as may be directed by law, the National Peace and Order Council, or the President.

**Section 3: SECRETARIAT.** The Secretariat shall be composed of the following:

**Head Secretariat:** **MS. AMELIA L. RAMOS**  
Municipal Local Government Operation Officer

**Members:**  
**MS. AILYN M. LLAVE** - Administrative Aide III  
**MS. GIZELLE MARMOL** - Bookbinder III

**Section 4: ROLES AND RESPONSIBILITIES OF THE SECRETARIAT**

1. Assist the Chairperson in the conduct of POC meetings;
2. Provide technical assistance in the performance of administrative and technical tasks of the POC;
3. Recommend and prepare POC agenda and other required documents during POC meetings;
4. Prepare resolutions of the Council and the minutes of the meeting;
5. Prepare and submit semestral POC Accomplishment Report to the NPOC, through the PPOC Secretariat;
6. Prepare and submit semestral POC Secretariat Accomplishment Report to the NPOC, through the PPOC Secretariat;
7. Monitor peace and order situation and submit a quarterly report to the NPOC, through the PPOC Secretariat;
8. Monitor the functionality of BPOCs and submit annual Functionality Report;
9. Provide technical support or assistance to activities related to CLIP, PAMANA, Task Force, and other program concerned with peace and order and public safety of the LGU; and
10. Perform such other task as may be directed by the Council.

**Section 5: CREATION OF THE POPS PLANNING TECHNICAL WORKING GROUP.** The POPS Planning TWG shall be composed of the following:

<b>ENP ROSENIO A. TORIANO</b>	- Municipal Planning and Dev't. Coordinator
<b>HON. ANTONIO VICTOR R. OLYMPIA</b>	- President, Liga ng mga Barangay
<b>PLTCOL ALFREDO E. LORIN, JR.</b>	- Chief of Police, Pinamalayan MPS
<b>MS. AMELIA A. RAMOS</b>	- MLGOO
<b>MS. GRACE EUNICE F. FABELLA</b>	- MSWD Officer
<b>ENGR. CAMILLE F. SAMARITA</b>	- Environmental Mgt. Specialist I/OIC-MENRMD
<b>MR. AARON JOSHUA TAPARAN</b>	- Sandugo Rescue and Radio Communication Group - Lima Chapter Pinamalayan
<b>MR. ERIC MARANAN</b>	- 1-Ganap Guardians Black Panther Anoling Chapter
<b>MR. JAIME RELLIN</b>	- Kabalikang Civicom 843 Chapter Pinamalayan, Oriental Mindoro





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**MS. EDEN M. CENON** - NCIP Representative  
**MR. ARSENIO KING** - Pinamalayan Chinese Chamber of Commerce  
**Armed Forces of the Philippines, Representative**

**Section 6: ROLES AND RESPONSIBILITIES OF THE POPS PLANNING TWG**

1. Prepare documents that could serve as reference for the profiling of the strategic direction and peace and order and public safety issues in the locality;
2. Conduct data gathering and stakeholder consultations as needed and analyze data gathered;
3. Participate in the POPS Planning process, draft the POPS Plan as assigned and participate in the writeshop to finalize the plan;
4. Convene the POC and present the plan for discussion, approval and appropriate action;
5. Coordinate with stakeholders for effective communication and monitoring;
6. Establish and manage a monitoring and evaluation system and regularly submit Accomplishment Report.

**Section 7: SPECIAL ACTION COMMITTEE.** There shall be a Special Action Committee under the Councils which shall address immediate issues on peace and order and public safety in case of emergencies.

**A. SAC on Anti-Insurgency:**

**Chairperson:** - Philippine Army Representative

**Members:**

**HON. MAURO P. HELERA** - SB Member/ Committee on Public Order and Safety and Human Rights Chairperson  
**MS. AMELIA L. RAMOS** - MLGOO  
**MS. GRACE EUNICE F. FABELLA** - Municipal Social Welfare and Development Officer  
**MR. MARLO C. ROSALES** - MGDG I - MDRRMO  
**PLTCOL ALFREDO E. LORIN, JR.** - Chief of Police, Pinamalayan MPS

**DUTIES AND RESPONSIBILITIES OF SAC ON ANTI-INSURGENCY**

1. Identify specific PPSAs that will prevent and counter insurgency;
2. Identify the point persons and agencies who will take the lead for very anti-insurgency PPSAs identified;
3. Propose cost of implementation, anticipated timeline, and other factors pertaining to the activities;
4. Initiate and implement all ELCAC initiatives and all related activities;
5. Frame each activity as part of a comprehensive approach;
6. Submit identified anti-insurgency and ELCAC activities to the POPS Plan TWG for inclusion in the POPS Plan;
7. Implement and monitor the POPS Plan funded PPSAs;
8. Closely coordinate with POC Secretariat relative to the implementation of identified activities;
9. Submit the following reports:





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- a. Semestral accomplishment report, submit not later than 15<sup>th</sup> day of august for 1<sup>st</sup> semester and 15<sup>th</sup> day of March for the 2<sup>nd</sup> semester
  - b. Annual report not later than 15<sup>th</sup> day of March
10. Perform such other tasks as may be directed by the Council

**B. SAC on Anti-Criminality**

**Chairperson:**

**PLTCOL ALFREDO E. LORIN, JR.** - Chief of Police, Pinamalayan MPS

**Members:**

**MS. AMELIA L. RAMOS** - MLGOO

**MS. GRACE EUNICE F. FABELLA** - Municipal Social Welfare and Development Officer

**Representative from Philippine Army**

**DUTIES AND RESPONSIBILITIES OF SAC ON ANTI-CRIMINALITY**

1. Identify specific PPSAs that will prevent and counter criminality;
2. Identify the point persons or agencies who will take the lead for every anti-criminality activity;
3. Propose a cost of implementation, anticipated timeline and other factors pertaining to the activities;
4. Frame each activity as part of a comprehensive approach;
5. Submit identified anti-criminality activities to the POSP Plan TWG for inclusion in the POPS Plan;
6. Implement and monitor the POPS Plan funded PPSAs;
7. Closely coordinate with POC Secretariat relative to the implementation of identified activities;
8. Submit the following reports;
9. Semestral accomplishment report, submit not later than 15<sup>th</sup> day of august for 1<sup>st</sup> semester and 15<sup>th</sup> day of March for the 2<sup>nd</sup> semester;
10. Annual report not later than 15<sup>th</sup> day of March;
11. Perform such other tasks as may be directed by the Council

**C. SAC on Public Safety**

**Chairperson:**

**INSP. BENJAMIN H. NAVARRO** - Municipal Fire Marshal

**Members:**

**MS. AMELIA L. RAMOS** - MLGOO

**DRA. NIÑA KRISTINNE L. PUNZALAN** - Municipal Health Officer

**MR. MARLO C. ROSALES** - MGDG I - MDRRMO

**Representative form Bureau of Jail Management and Penology**

**DUTIES AND RESPONSIBILITIES OF SAC ON PUBLIC SAFETY**

1. Identify specific Public Safety Programs (PSPs) and other related activities;
2. Identify the point persons or agencies who will take the lead for every anti-criminality activity;
3. Propose a cost of implementation, anticipated timeline and other factors pertaining to the activities;





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4. Frame each activity as part of a comprehensive approach;
5. Submit identified PSPs to the POSP Plan TWG for inclusion in the POPS Plan;
6. Implement and monitor the POPS Plan funded PPSAs;
7. Closely coordinate with POC Secretariat relative to the implementation of identified activities;
8. Submit the following reports:
  - a. Semestral accomplishment report, submit not later than 15<sup>th</sup> day of august for 1<sup>st</sup> semester and 15<sup>th</sup> day of March for the 2<sup>nd</sup> semester
  - b. Annual report not later than 15<sup>th</sup> day of March
9. Perform such other tasks as may be directed by the Council

**D. Crisis Management Committee**

**Chairperson:**

**HON. ARISTEO A. BALDOS, JR.** - Municipal Mayor

**Members:**

<b>DR. MARC JAYSON F. CASTRO</b>	- Rural Health Physician
<b>MR. RONE M. MADRID</b>	- OIC-GSO
<b>MS. GRACE EUNICE F. FABELLA</b>	- MSWD Officer
<b>MR. MARLO C. ROSALES</b>	- MGDG I - MDRRMO
<b>PLTCOL ALFREDO E. LORIN, JR.</b>	- Chief of Police, Pinamalayan MPS
<b>MS. AMELIA L. RAMOS</b>	- MLGOO

**DUTIES AND RESPONSIBILITIES OF CRISIS MANAGEMENT COMMITTEE**

1. Provide and mobilize available resources through an established inter-agency resource sharing protocol;
2. Coordinate inter-agency crisis management efforts;
3. Ensure that operational demands during crisis are met and all actions are coordinated and complementary;
4. Establish accessible communication lines so that reliable and timely information are received and disseminated to appropriate levels;
5. Accomplish the tasks under Predict, Prevent, Prepare, Perform and Post Action and Assessment pursuant to Section 1-1 of the National Crisis Management Core Manual of 2012;
6. Designate a specific office to undertake or monitor crisis management efforts;
7. Perform such other tasks as may be directed by the Council

**Section 8: MEETINGS.** The MPOC and the Technical Working Group shall meet once every quarter or as often as may be necessary. (fixed schedule to be determined)

**Section 9: REPEALING CLAUSE.** All orders, rules and regulations inconsistent and contrary to the provisions of this Executive Order are hereby repealed and/or modified accordingly.

**Section 10: EFFECTIVITY.** This Executive Order shall take effect immediately.

Done this 30<sup>th</sup> day of **September 2022** in the Municipality of Pinamalayan, Oriental Mindoro.

**ARISTEO A. BALDOS, JR.**  
Municipal Mayor

