



Republic of the Philippines
Province of Oriental Mindoro
MUNICIPALITY OF PINAMALAYAN

OFFICE OF THE MUNICIPAL MAYOR

Madrid Blvd., Zone III, Pinamalayan, Oriental Mindoro 5208

Email: mayorsoffice@pinamalayan.gov.ph

Telephone No.043-284-3146

EXECUTIVE ORDER NO. 20-2022

AN ORDER RECONSTITUTING THE MUNICIPAL GAD FOCAL POINT SYSTEM OF PINAMALAYAN, ORIENTAL MINDORO

WHEREAS, Section 14, Article II of the Constitution provides that the State recognizes the role of women in nation building, and shall ensure the fundamental equality before the law of women and men;

WHEREAS, pursuant to Section 36 of RA 9710, otherwise known as the Magna Carta of Women (MCW) all government departments, including their attached agencies, offices, bureaus, state universities and colleges, government institution shall adopt gender mainstreaming as a strategy to promote women's human rights and eliminate gender discrimination in their systems, structures, policies, programs, processes and procedures;

WHEREAS, Section 37-C of the Implementing Rules and Regulations (IRR) of the MCW provides for the creation or strengthening of GAD Focal Point System or a similar GAD mechanism in LGUs and other instrumentalities of the government to catalyze and accelerate gender mainstreaming within the agency or LGU;

WHEREAS, PCW-DILG-DBM-NEDA JMC 2013-01, as amended by JMC 2016-01, sets the Guidelines on the Localization of the Magna Carta of Women;

NOW THEREFORE, I, ARISTEO A. BALDOS, JR., Local Chief Executive of the Municipal Government of Pinamalayan, Oriental Mindoro, by virtue of the power vested in me by law do order and direct the reconstitution of Gender and Development (GAD) Focal Point System of Pinamalayan, Oriental Mindoro as follows:

Section 1: Composition. The Municipal GAD Focal Point System shall be composed of the following:

A. GFPS EXECUTIVE COMMITTEE. The GFPS Executive Committee shall be composed of the following:

Chairperson:

HON. ARISTEO A. BALDOS, JR. Municipal Mayor

Vice – Chairperson:

HON. RODOLFO M. MAGSINO - Municipal Vice-Mayor

Members:

HON. RIO S. MERCENE	- SB Member/ Chairperson Committee on Appropriation
HON. NAPOLEON M. MANGARING	- SB Member/ Chairperson Committee on Social Welfare Services
HON. ANTONIO VICTOR R. OLYMPIA	- ABC President
HON. JOVEN S. VELASCO	- SKMF President
MS. GRACE EUNICE F. FABELLA	- MSWD Officer
MS. AMELIA L. RAMOS	- MLGOO
AMMAFE D. JARABE, Ed.D.	- DepEd Public Schools District Supervisor
MR. EMIL JAY MAMBA	- Administrative Officer II/PWD Focal Person
MS. CECILIA L. KASILAG	- President, Local Council for Women
MS. RODITHA E. CASTILLO	- Cacawan Sinag Agriculture Cooperative
MS. MA. LIWAYWAY SAGUID	- Pinamalayan Fishport Management and Labor Service
MS. FE MERCENE	- Federation of Senior Citizens' Association of Pinamalayan





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MS. EDEN M. CENON - NCIP Representative
PNP's Women's Desk Officer
All Department Heads and Chiefs-of-Office

- B. GFPS Technical Working Group.** The GFPS Technical Working Group shall be composed of technical staff from the following offices:

TWG Chairperson:

MS. MARICEL M. RODIL Social Welfare Officer III, MSWDO

Members:

DR. MARC JAYSON CASTRO	- Rural Health Physician, MHO
MS. EUNICE P. MAGCULANG	- Administrative Officer V/HRMO
MR. NEIL ADRIAN C. ABRENICA	- LDRRMO I
MS. EDLIE O. ESPELIMBERGO	- Agricultural Technologist, MAgO
MR. JOHN ERIC G. MONDOÑEDO	- Planning Assistant, MPDO
MS. BERNARDITA S. REYES	- Administrative Aide IV, BPLD
MS. FE M. MAGCAMIT	- Bookbinder III, MBO
MS. MARILAC D. MOGOL	- Administrative Aide II, MCR
MS. ROBYLYN MANGCUPANG	- Administrative Aide II, BAC
MS. VIVIAN T. RAMOS	- Administrative Assistant II, MTO
MR. JHON FIEL P. PRIVADO	- Administrative Assistant I, MO
AMMAFE D. JARABE, Ed.D.	- DepEd Public Schools District Supervisor
MR. EMIL JAY MAMBA	- Administrative Officer II/PWD Focal Person
MS. CECILIA L. KASILAG	- President, Local Council for Women

- C. GAD FOCAL PERSON.** The MSWD Officer, **MS. GRACE EUNICE F. FABELLA** shall serve in concurrent capacity as the GAD Focal Person for the Municipality. The Focal Person will be responsible for the facilitation and monitoring of the implementation of the gender mainstreaming in the Local Government unit.

- D. SECRETARIAT.** The Municipal Social Welfare and Development Office (MSWDO) shall serve as the Secretariat of the Committee to be headed by **MS. ANIELOR HALIMBAWA**, Social Welfare Officer II

Section 2: DUTIES AND FUNCTIONS. The Municipal GAD Focal Point System shall perform the following duties and functions:

General:

The GAD Focal Point System shall ensure and sustain the LGU's critical consciousness and support on women and gender issues. It shall take a lead role in direction-setting, advocacy, planning, monitoring and evaluation, and technical advisory on mainstreaming GAD perspectives in the LGU programs, projects, activities and processes.

Specific:

1. Lead the assessment of the gender-responsiveness of policies, strategies, programs, activities and projects of the LGU based on the priority needs and concerns of its constituency and the formulation of recommendations and ensure their implementation;
2. Assist in the formulation of new policies such as the GAD Code in advancing women's status;
3. Lead in setting up appropriate systems and mechanisms to ensure the generation, processing, review, and updating of sex-disaggregated data or GAD database to serve as basis in performance-based gender-responsive planning;
4. Coordinate efforts of different departments/offices/units of the LGU and advocate for the integration of GAD perspectives in all their systems and processes;





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5. Spearhead the preparation of the LGU annual performance-based GAD plans, programs and budget in response to the women and gender issues of their employees/constituencies, following the format and procedure prescribed by the PCW;
6. Lead in monitoring the effective implementation of the GAD Code and any other GAD-related policies, and the annual GAD Plans, Programs and Budget;
7. Lead the preparation of the annual LGU GAD Accomplishment Report and other GAD reports that may be required under relevant laws and issuances;
8. Promote the participation of women and gender advocates, other civil society groups and private organizations in the various stages of development planning cycle;
9. Ensure that all personnel of the LGU including the finance officers are capacitated on GAD. Along this line, the GAD Focal Point System will recommend and plan an appropriate capacity development program on gender and development for its employees as part of and implemented under its regular human resource development program; and
10. Perform other functions as may be required by law, ordinance and other issuances.

A. Responsibility of the Executive Committee. The Executive Committee shall:

1. Provide direction and give priority advice to the Chairperson to support and strengthen the GAD Focal Point System and the LGU's GAD mainstreaming activities;
2. Direct the identification of GAD strategies, programs, activities and projects based on the results of the gender audit, gender analysis and according to the identified priorities of the LGU in response to the gender issues faced by its clients and employees;
3. Ensure the timely submission of the LGU GAD Plan and Budget, Accomplishment Report and other GAD-related reports;
4. Ensure effective and efficient implementation of the LGU GAD programs, activities and projects and the judicious utilization of the GAD Budget;
5. Build and strengthen the partnership of the LGU with PCW, GAD experts, advocates, women's groups and other stakeholders in pursuit of gender mainstreaming;
6. Recommend approval of LGU GAD Plans and Budgets and the GAD Accomplishment Reports; and
7. Recommend awards or recognition to outstanding institutional GAD programs, activities and projects and/or GAD Focal Point members

B. Roles and Responsibilities of the Technical Working Group (TWG). The Technical Working Group shall:

1. Facilitate the implementation of the gender mainstreaming efforts of the LGU through the GAD planning and budgeting process;
2. Formulate LGU GAD plans, programs and budget in response to the gender gaps and issues faced by their clients and constituencies, women and men employees, following the conduct of a gender audit, gender analysis and/or review of sex disaggregated data;
3. Assist in the capacity development of and provide technical assistance to the LGU, and as needed, to officers in the other offices or units. In this regard, the TWG shall work with the Municipal Human Resource Development Office on the development and implementation of an appropriate capacity





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development program on gender equality and women's empowerment for its employees, and as requested or deemed necessary, for other offices under the LGU, as the case may be;

4. Lead the conduct of advocacy activities and the development of IEC materials to ensure critical support of LGU officials, staff and relevant stakeholders to the activities of the GAD Focal Point System and GAD mainstreaming activities;
5. Monitor the implementation of GAD-related programs, activities and projects in their respective offices and suggest corrective measures to improve implementation of GAD PPAs and GFPS activities;
6. Prepare and consolidate LGU GAD accomplishment reports; and
7. Provide regular updates and recommendations to the Chairperson or Executive Committee on the activities of the GAD Focal Point System and the progress of LGU GAD mainstreaming activities based on the feedback and reports of its various offices/units.

C. Roles and Responsibilities of the GAD Focal Point Chairperson. The GAD Focal Person shall be responsible for the facilitation and monitoring of the implementation of the gender mainstreaming in the LGU and assist the secretariat to provide administrative and logistical support to the council. The GAD Focal Point Chairperson shall also:

1. Issue policies or other directives that support GAD mainstreaming in the policies, plans, programs, projects and activities, budget, systems and procedures of the LGU including the creation, strengthening, modification or reconstitution of the GAD FPS; and
2. Approve the GAD Plan, Program and Budget of the LGU as duly endorsed by the Executive Committee, with the assistance of the Technical Working Group, and ensure its implementation.

D. Role of the Secretariat. The Secretariat, shall assist the GFPS ExeCom and the TWG in the performance of their roles and responsibilities, specifically on the provision of administrative and logistical services, preparation of meeting agenda, and documentation of GFPS's meetings and related GAD activities.

Section 3. CREATION OF GFPS MONITORING AND EVALUATION TEAM. Section 5.1 and 5.2 of Department of Budget and Management – Department of Interior and Local Government-National Economic and Development Authority Joint Memorandum Circular No. 2013-01 encourage all LGUs to establish, enhance, strengthen and/or maintain a gender responsive monitoring and evaluation (M&E) system through creation of the GFPS Monitoring and Evaluation Team. The GFPS Monitoring and Evaluation Team is hereby created and shall be composed of the following:

Team Leader:

EnP ROSENIO A. TORIANO Municipal Planning and Development Coordinator

Members:

HON. ANTONIO VICTOR R. OLYMPIA	ABC President
MS. AMELIA L. RAMOS	Municipal Local Government Operation Officer
MS. MIRASOL J. SANTOS	Municipal Administrator
MS. NEMIA B. MONSANTO	Administrative Officer V/HRMO III
MS. ZAIDA D. MICIANO	Municipal Budget Officer
MR. JOHN DAVE M. DELOS SANTOS	Executive Assistant II
MS. CECILIA L. KASILAG	President, Local Council for Women
AMMAFE D. JARABE, Ed.D.	DepEd Public Schools District Supervisor
MR. FERNANDO T. RODIL	President, Pinamalayan Bahaghari Farmers' Federation





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MS. MARICEL MAGCAMIT

Social Welfare Officer III, TWG Chairperson

Section 4. ROLE OF THE GAD M&E TEAM. The GAD M&E Team shall evaluate the outcomes of the LGU GAD policies, programs and projects, and submit a GAD Evaluation Report to the DILG Regional Office at the end of the LCE's three-year term.

Section 5. MANDATORY TRAINING. All members of the GFP shall undergo capacity building programs on gender and development which shall include but not limited to: gender sensitivity training (GST), gender analysis, GAD planning and budgeting, and gender audit.

Section 6. EFFECTIVITY. This Executive Order shall take effect immediately and shall be valid until sooner revoked or amended.

Done this 30th day of **September 2022** in the Municipality of Pinamalayan, Oriental Mindoro.

ARISTEO A. BALDOS, JR.
Municipal Mayor

