



Republic of the Philippines
Province of Oriental Mindoro
MUNICIPALITY OF PINAMALAYAN

OFFICE OF THE MUNICIPAL MAYOR
Madrid Blvd., Zone III, Pinamalayan, Oriental Mindoro 5208
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Telephone No. 043-284-3146

EXECUTIVE ORDER NO. 033-2021

AN ORDER RECONSTITUTING THE BIDS AND AWARDS COMMITTEE, TECHNICAL WORKING GROUP (TWG) AND SECRETARIAT OF PINAMALAYAN, ORIENTAL MINDORO

WHEREAS, Republic Act No. 9184 mandates the establishment of Bids and Awards Committee in order to facilitate professionalization and harmonization of procurement procedures and standards;

WHEREAS, there is a need to reconstitute the members of Bids and Awards Committee, Technical Working Group and Secretariat due to expiration of term of the members on September 1, 2021 and to ensure operational efficiency and effectiveness of procurement activities in this Local Government Unit.

NOW THEREFORE, I, **ARISTEO A. BALDOS, JR.** Municipal Mayor of Pinamalayan, Oriental Mindoro by virtue of the powers vested in me by law do hereby order the reorganization of Bids and Awards Committee (BAC), Technical Working Group (TWG) and Secretariat of Pinamalayan, Oriental Mindoro, as follows:

Section 1. COMPOSITION.

A. The Bids and Awards Committee shall be composed of the following:

Chairperson:

MR. CARLITO M. MEJICO - Municipal Assessor

Vice Chairperson:

ENGR. MANOLITO E. MASCULINO - Municipal Engineer

Members:

EnP ROSENIO A. TORIANO - Municipal Planning and Development Coordinator
MR. RICARDO A. LIM - Special Concern Office Focal
MS. ZAIDA D. MICIANO - Municipal Budget Officer

B. The Technical Working Group (TWG) shall be composed of the following:

- a. For Goods (Supplies, IT Equipment and Others)
MR. RONE B. MADRID - Administrative Officer IV/OIC-GSO
- b. For Vehicles, Machines and Other Equipment
ENGR. ROY C. LUCBAN - Admin. Officer IV/OIC- Zoning/MENRO/Motorpool Division
- c. For Infrastructure Projects
ENGR. ERIC Z. STA. ROMANA - Engineer III

The BAC through a resolution, may designate additional members of the TWG for specific procurement which require specialized knowledge and experience.

C. SECRETARIAT. The BAC Secretariat shall be composed of the following:

Head:

MR. ENRIQUE N. MOCLING - Assistant Municipal Assessor

Member:

MS. ROBYLYN V. MANGCUPANG - Administrative Aide II





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The BAC through a resolution may designate additional members of Secretariat to assist them in the discharge of their duties and functions.

Section 2. FUNCTIONS. The BAC Members, TWG and its Secretariat shall perform functions specified in Implementing Rules and Regulation (IRR) of Republic Act No. 9184.

To expedite the procurement process, BAC Members, its Secretariat and TWG shall give utmost priority to BAC assignments over all other duties and responsibility, until the requirements for the said assignments at hand are completed.

Section 3. OBSERVERS. The following shall be observers of the proceeding of the BAC.

- A. Representative from Commission on Audit;
- B. Representative from Non-Government Organizations; and
- C. A representative from a duly recognized private group in a sector or discipline relevant to the procurement at hand to be invited by the BAC

Section 4. MANDATORY TRAINING. In compliance with Republic Act No. 9184, members of the BAC, its Secretariat and TWG Members including other relevant procurement personnel should have satisfactorily completed procurement training and capacity development program within six (6) months upon designation.

SECTION 5. TERM OF OFFICE. The member of the BAC shall have a fixed term of one (1) year upon assumption of office. They shall hold office until their successors shall have been chosen and qualified.

Section 6. EFFECTIVITY. This Executive Order shall take effect immediately.

Done in the Municipality of Pinamalayan, Oriental Mindoro, Philippines this 25th day of November 2021.


ARISTEO A. BALDOS, JR.
Municipal Mayor

