



Republic of the Philippines
Province of Oriental Mindoro
MUNICIPALITY OF PINAMALAYAN

OFFICE OF THE MUNICIPAL MAYOR

Madrid Blvd., Zone III, Pinamalayan, Oriental Mindoro 5208
Telephone No. 043-2843146 Email: mayorsoffice@pinamalayan.gov.ph

EXECUTIVE ORDER NO. 032-2021

AN ORDER CREATING THE MUNICIPAL PROJECT MANAGEMENT AND IMPLEMENTING UNIT (MPMIU) OF PINAMALAYAN, ORIENTAL MINDORO FOR THE IMPLEMENTATION OF AGRICULTURAL SUPPORT AND INTERVENTIONS THROUGH THE PHILIPPINE RURAL DEVELOPMENT PROJECT (PRDP).

WHEREAS, pursuant to the provision of the Local Government Code of 1991 (RA 7160), the Local Government has jurisdiction over all programs and projects designated for the promotion and general welfare of its constituents;

WHEREAS, the Department of Agriculture – Philippine Rural Development Project covers all Provinces/Cities in the Philippines and the Provincial/City/Municipal Government Units identified to participate in the implementation of the project are required to create or strengthen their Provincial/City/Municipal Project Management and Implementing Units;

WHEREAS, the Municipality of Pinamalayan, Oriental Mindoro is a first class Municipality in the center of the Province, rich in agricultural land and marine industry with an impressive agricultural portfolio which provides jobs, generates income and reduces malnutrition;

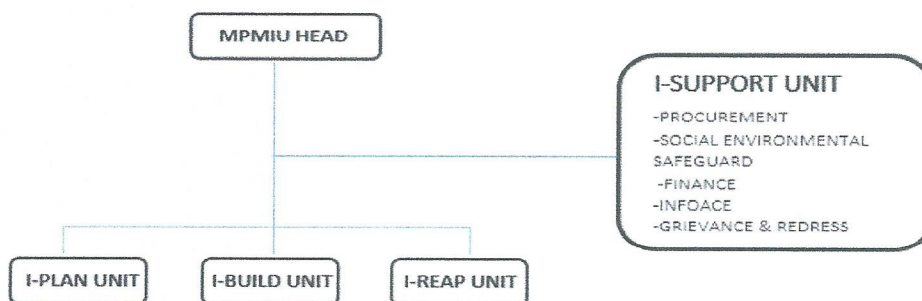
WHEREAS, through its official letter of intent on July 14, 2021, Pinamalayan, Oriental Mindoro Municipal Mayor Aristeo A. Baldos, Jr. signified the Local Government Unit of Pinamalayan's intent to be a partner LGU of the Department of Agriculture in the implementation of agricultural support and interventions through the Philippine Rural Development Project considering the huge potential of the Municipality in high value crops and marine products;

WHEREAS, to be responsive to the requirements and conform to the Program Design of the DA-PRDP, there is a need to organize the MPMIU of the Municipality of Pinamalayan, Oriental Mindoro.

NOW THEREFORE, I, ARISTEO A. BALDOS, JR., Local Chief Executive of the Municipality of Pinamalayan, Province of Oriental Mindoro, by virtue of the powers vested in me by law, do hereby order the following:

Section 1. CREATION. The Municipal Project Management and Implementing Unit of Pinamalayan, Oriental Mindoro for the implementation of agricultural support and interventions through the Philippine Rural Development Project is hereby created.

Section 2. STRUCTURE. The organizational framework of the MPMIU shall be defined as follows:



Section 3. COMPOSITION. The MPMIU shall be composed of the following, to wit;

MPMIU Head: **EnP ROSENIO A. TORIANO** MPDC

COMPONENTS

I. I-PLAN

Head: **EnP ROSENIO A. TORIANO** MPDC
Focal Person: **MR. PATRICIO L. DEL VALLE** Development Management Officer IV
GGU In-Charge: **MR. ORLEX H. MARAYAN** Development Management Officer II
MR. VIRGILIO M. KING Project Development Officer III



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II. I-BUILD

Head:	ENGR. MANOLITO E. MASCULINO	Municipal Engineer
Focal Person:	MR. ENRIQUE N. MOCLING	BAC Secretariat Head
Alternate Focal Person:	ENGR. BERNARD F. GABAYNO	Engineer I

III. I-REAP

Head:	MR. DANNY S. VILLACRUSIS	Municipal Agriculturist
Member:	MR. RODEL L. POMPA	Senior Agriculturist
Alternate:	MS. EDLIE O. ESPELIMBERGO	Agricultural Technologist
Member:	MR. IAN PAUL PANTOJA	Agricultural Technologist
Alternate:	MR. FELIX MAGBOO	MFARMC Chairman
Focal Person:	MS. HIDY FLORES	Agricultural Technician
GGU In-Charge:	MR. ILUMINADO ALMAREZ	Agricultural Technician

IV. I-SUPPORT *FINANCE SUPPORT*

Head:	MS. JUDY D. MORENTE	Municipal Accountant
Member:	MS. ZAIDA D. MICIANO	Municipal Budget Officer
Alternate:	MS. MA. CORAZON P. DINGLASAN	Budget Officer II
Member:	MR. PLARIDEL S. CUIPADO	Municipal Treasurer
Alternate:	MS. EDEN M. ARTILLAGA	Assistant Municipal Treasurer
Focal Person:	MR. ACE BRIAN A. ALIMURONG	MGADH I

PROCUREMENT SUPPORT

Head:	MR. RONE B. MADRID	GSO-Designate
Focal Person:	MS. GINA S. LANOT	Administrative Assistant II
Alternate Focal Person:	MS. ANGELICA J. LONTOC	Administrative Aide IV

SOCIAL ENVIRONMENTAL SAFEGUARD UNIT (SES)

Head:	MR. CARLITO M. MEJICO	Municipal Assessor
Focal Person:	MS. ANGELA CAMILLE F. SAMARITA	EMS I/OIC-MENRMD
Alternate Focal Person:	MR. EDGAR D. ABARQUEZ	Administrative Aide IV

GRIEVANCE REDRESS UNIT

Head:	MS. MIRASOL J. SANTOS	Municipal Administrator
Focal Person:	MR. RICARDO A. LIM	PESO Manager- Designate

INFOACE UNIT

Head:	MR. JOHN DAVE DELOS SANTOS	Executive Assistant II
Focal Person:	MR. RANDY S. RODIL	Tourism Operations Officer I

Section 4. DUTIES AND FUNCTIONS. The MPMIU shall perform the following functions:

1. Serves as the office through which subprojects supported under PRDP will be implemented;
2. Manages the overall approval and implementation of PRDP subprojects;
3. Supervises the operations of PRDP components; and
4. Submit regular reports to the Regional Project Coordination Offices (RPCO) on the respective PRDP components accomplishments.

I-PLAN COMPONENT

1. Participates in the updating of value chain analysis for various commodities;
2. Facilitates the formulation/updating of Municipal Commodity Investment Plan; and
3. Coordinates with the I-REAP component as to the linkage of business plans to the MCIP.



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I-REAP COMPONENT

1. Facilitates the enterprise prioritization based on MCIP and Proponent Group (PG) Selection;
2. Identifies and packages subproject proposals under enterprise development;
3. Facilitates the formulation of business plans or identified commodity enterprises;

4. Assists the PGs in the implementation of approved business enterprises;
5. Facilitates the monitoring and evaluation of implemented business enterprises;
6. Develops and conducts capacity building activities of PGs in business and organizational management;
7. Conducts geotagging enterprise project sites and inputs;
8. Facilitates the preparation of Social and Environment Management Plans;
9. Facilitates partnership with agencies in business development services, research and extension; and
10. Submits status reports/monitoring/evaluation reports to the RCPO.

I-BUILD COMPONENT

1. Conducts site validation of infra projects;
2. Identifies and packages subproject proposals under infra development;
3. Prepares Program of Works (POW) and Detailed Engineering Designs (DED) of the infra projects;
4. Conducts geotagging of infra project sites and structures;
5. Facilitates the preparation of Social and Environment Management Plans (SEMP); and
6. Monitors in the construction of infra projects.

I-SUPPORT COMPONENT

PROCUREMENT

1. Facilitates the procurement process of the approved subprojects; and
2. Facilitates the preparation of procurement plans and disbursement schedules.

FINANCE

1. Facilitates the processing of documents for the release of project funds; and
2. Prepares and submits financial reports to RPCO.

INFOACE

1. Documents status of ongoing projects through print and video materials; and
2. Reproduces and distributes technical materials related to I-Plan, I-Build and I-Reap components.

GRIEVANCE AND REDRESS

1. Facilitates the establishment of Grievance Redress Mechanism (GRM); and
2. Addresses and resolves project-related complaints.

SOCIAL ENVIRONMENTAL SAFEGUARD

1. Provides social and environmental assessment for PRDP subprojects;
2. Prepares Environmental Safeguard Management Plan;
3. Facilitates the social survey at the project sites;
4. Facilitates the compliance of environmental certificate requirements; and
5. Assess land ownership of the project site.

Section 5. FUNDING. Funds necessary to carry out the operation of the MPMIU shall be taken from the available funds of the LGU subject to availability of funds and regular auditing guidelines procedures.

Section 6. EFFECTIVITY. This Executive Order shall take effect immediately and will continue until termination of the PRDP or until amended or revoked.

Done in the Municipality of Pinamalayan, Oriental Mindoro this 24th day of November 2021.


ARISTEO A. BALDOS, JR.
Municipal Mayor