



Republic of the Philippines
Province of Oriental Mindoro
MUNICIPALITY OF PINAMALAYAN

OFFICE OF THE MUNICIPAL MAYOR

EXECUTIVE ORDER NO. 045-2016

AN ORDER CREATING THE INSPECTION & DISPOSAL COMMITTEE (IDC) IN THE MUNICIPALITY OF PINAMALAYAN, ORIENTAL MINDORO.

WHEREAS, the creation of an Inspection & Disposal Committee (IDC) in the Municipality of Pinamalayan shall make possible the efficient disposal and/or divestment of unserviceable LGU property and convert such liabilities into usable assets;

WHEREAS, unserviceable government property may be disposed of in a manner pursuant to the provisions of Chapter III, Article XX, Title VII of the Government Auditing Rules and Regulations;

NOW THEREFORE, I ARISTEO A. BALDOS, JR, Local Chief Executive of the Municipality of Pinamalayan, Province of Oriental Mindoro, by virtue of the power vested in me by law do order and direct creation of the Inspection & Disposal Committee (IDC), as follows:

Section 1. COMPOSITION. The IDC shall be composed of the following:

MS. JUDY MORENTE - Chairperson, Municipal Accountant

Members:

MS. REMEDIOS MICIANO - Municipal Treasurer
MS. ZAIDA D. MICIANO - Municipal Budget Officer
Department Head of Requisitioning Office

Section 2. SECRETARIAT. The IDC Secretariat and Technical Committee shall be composed of the staff of the General Services Office, with the General Services Officer as Head. They shall be responsible for the safekeeping of technical and administrative matters as well as the safekeeping and systematic filing of Committee documents and records.

Section 3. FUNCTIONS. The IDC shall perform the following:

1. Inspect or authorize to inspect the unserviceable equipment and property to verify justification for disposal;
2. Set the final appraisal value of all disposable property considering obsolescence, market demand, physical condition and result/s of previous bidding/s for similar property;
3. Submit or cause to submit Inventory and Inspection Report of Unserviceable Property of the LGU to the Provincial Auditor prior to its disposal;



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4. Recommend to the Local Chief Executive the approval, manner of disposal, taking into consideration the pertinent provisions of the Revised Administrative Code and the National Auditing Code;
5. Conduct the disposal of unserviceable equipment and property in any of the following modes of disposal, whichever is most appropriate:
 - a. Sale through public bidding;
 - b. Should the sale through public bidding be unsuccessful, the Committee may dispose of these properties in any manner deemed most advantageous to the government, including but it is not limited to, barter or negotiated sale at not less than the Committee-appraised value;
 - c. Barter with other government agencies and government-owned or controlled corporations;
 - d. Transfer to other government agencies; and
 - e. Destruction or condemnation
6. For purpose efficiency, to make recommendations for additional members to the Technical Staff for the appropriate and expeditious disposal of unserviceable property;
7. Other such functions and responsibilities as may be deemed necessary in the proper performance of its duties.

Section 4. EFFECTIVITY. This order shall take effect immediately.

Done in the Municipality of Pinamalayan, Oriental Mindoro this 14th day of October 2016.


HON. ARISTEO A. BALDOS, JR.

Municipal Mayor