



Republic of the Philippines
Province of Oriental Mindoro
MUNICIPALITY OF PINAMALAYAN

OFFICE OF THE MUNICIPAL MAYOR

EXECUTIVE ORDER NO. 039-2016

AN ORDER CREATING THE HUMAN RIGHTS ACTION TEAM (HRAcT) OF MUNICIPAL GOVERNMENT OF PINAMALAYAN, ORIENTAL MINDORO.

WHEREAS, Article II, Section 11 of the 1987 Philippine Constitution provides that “the State values the dignity of every human person and guarantees full respect for human rights”;

WHEREAS, the Department of Interior and Local Government and Commission on Human Rights Joint Memorandum No.1 series of 2014 mandate the creation of Human Rights Action Team (HRAcT);

WHEREAS, there is a need for this Municipality to create Human Rights Action Team (HRAcTs) to protect and enhance the right of all the people to human dignity, reduce social, economic and political inequalities, and remove cultural inequalities by equitably diffusing wealth and political power for the common good.

NOW, THEREFORE, I, ARISTEO A. BALDOS, JR, Municipal Mayor, by virtue of the power vested in me by law do hereby order the creation of Human Rights Action Team (HRAcT).

Section I. Composition. The Human Rights Action Team (HRAcT) shall be composed of the following:

MS. MIRASOL J. SANTOS	-	Municipal Administrator/Chairperson
HON. ARNOLDO M. MADRID	-	SB Member/Chairman SB Committee on Legal Matters/ Co-Chairperson

Members:

MS. PURA P. MENDOZA	-	MSWDO
MR. ROSENIO A. TORIANO	-	MPDC
DRA. CECILIA B. MORALES	-	MHO
POZ JOVELYN P. GUERRA	-	PNP Human Rights Affairs Officer
MS. CLARITA G.VILLARUEL	-	West District Supervisor
DR. OSCAR C. LINGA	-	Parent Supervisor-East District
BHRAO Association President		
CSO Representative		
NGO Representative		
PO Representative		

Section 2. Duties and Functions

A. Duties Common to all the HRAcTs in the LGUs

- a. Develop and implement the human rights plan of the local government unit;
- b. Propose to Sanggunian the integration of human rights programs, projects and activities in the annual budget appropriation;
- c. Recommend appropriate legislation to the Human Rights Committee of the Sanggunian



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- d. Utilize available resources for human rights promotion activities at their respective LGU levels;
- e. Spearhead and coordinate the implementation of human rights program, projects and activities;
- f. Serve as hubs for Access to Justice Network;
- g. Posting of Human Rights Programs, Projects and Activities by the respective LGUs in their communication tools such as websites, bulletin boards and newsletters;
- h. Provide legal and/or paralegal assistance to victims of human rights violations;
- i. Encourage participation of local government officials and CSOs in human rights promotion activities;
- j. Mobilize sectoral groups and locally-based people's organizations and civil society organizations in the community to participate in human rights activities;
- k. Publish feature articles on various human rights concerns and issues in local government websites, newsletters, and bulletin boards;
- l. Reproduce and disseminate Human Rights Information, Education and Communication (IEC) materials with their respective LGU levels.
- m. Serve as information centers on Human Rights Programs and Services, including referral system within their respective LGU levels.
- n. Maintain and update the Directory of Human Rights Programs and Services within their respective LGU levels;
- o. Organize the association of HRAOs at the municipal level and support their operations;
- p. Strengthen linkages with the regional/field offices of CHR and DILG, other human rights service providers and Civil Society Organizations in implementation of human rights programs, projects and activities;
- q. Organize capacity building on human rights of all LGU officials in close coordination with regional/field offices of CHR and DILG;
- r. Establish and maintain a database of human rights situationers including the monitoring of status of complaints of human rights violations referred to CHR Regional Offices and their appropriate agencies; and
- s. Provide CHR with copies of its plans, accomplishment reports, situationers, and other pertinent documents on human rights.

B. Specific Duties and Responsibilities of Municipal Human Rights Action Team (MHRAcTs)

- a. Provide technical inputs on human rights to the Municipal Human Rights Committees.
- b. Consolidate Semestral Human Rights Situationer Reports submitted by BHRAcTs and submit the same to the PHRAcTs and have it published in the municipal websites, newsletters, and bulletin boards.
- c. Assist the BHRAcTs in referral of complaints of human rights violations to CHR Regional Offices and their appropriate agencies and monitoring their status thereof; and
- d. Assist the BHRAcTs in the conduct of human rights advocacy, information and education activities.



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Section 3. Effectivity. This order shall take effect immediately.

Done in the Municipality of Pinamalayan this 20th day of September, 2016 at Pinamalayan, Oriental Mindoro.


ARISTEO A. BALDOS, JR.
Municipal Mayor