



Republic of the Philippines  
Province of Oriental Mindoro  
MUNICIPALITY OF PINAMALAYAN

## OFFICE OF THE MUNICIPAL MAYOR

Madrid Blvd., Zone III, Pinamalayan, Oriental Mindoro 5208  
Telephone No. 043-2843146 Email: [mayoroffice@pinamalayan.gov.ph](mailto:mayoroffice@pinamalayan.gov.ph)

### EXECUTIVE ORDER NO. 035-2018

**AN ORDER AMENDING SECTION IV OF EXECUTIVE ORDER NO. 030-2018 "AN ORDER RECONSTITUTING THE BIDS AND AWARDS COMMITTEE, TECHNICAL WORKING GROUP, INSPECTORATE COMMITTEE AND SECRETARIAT OF THE MUNICIPAL GOVERNMENT OF PINAMALAYAN"**

**WHEREAS**, Section IV of Executive Order No. 030-2018 provides the composition of the BAC Inspectorate Committee;

**WHEREAS**, it is the primordial consideration of the present administration to observe good governance and transparency in all government transactions;

**WHEREAS**, Title III, Rule 14 and 15 of COA Circular 92-386 "Prescribing Rules and Regulations on Supply and Property Management in the Local Government of which it is mandatory to create Inspectorate Teams to inspect delivery of goods and services to the local government units;

**NOW, THEREFORE, I, ARISTEO A. BALDOS, JR.** by virtue of the power vested in me by law do hereby order and direct the amendment of Section IV of Executive Order No. 030-2018 "An Order Reconstituting the Bids and Awards Committee, Technical Working Group, Inspectorate Committee and Secretariat of the Municipal Government of Pinamalayan" as follows:

**Section I.** Section IV of Executive Order No. 030-2018 is hereby amended as follows:

**Composition.** The Municipal Inspectorate Team shall be composed of the following:

#### **A. For Goods and Services**

**Head:**

EnP ROSENIO A. TORIANO

MGDH-I/MPDC

**Members:**

MR. FREDELINO A. TORIANO, JR.  
MR. REX SALENDREZ

Planning Officer II  
Bookbinder III

#### **B. Mechanical and Infrastructure Project**

**Head:**

ENGR. RHEA ANN E. CULLA

Engineer I

**Members:**

MR. JOHN ALDRICH R. VINZON  
MS. ROBYLYN V. MANGCUPANG  
MR. EUFRESENIO D. PRIELA

Agricultural Technologist  
Administrative Aide II  
Administrative Aide IV



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### **C. For Fuel (Gas, Oil, Lubricants)**

**Head:**

MR. JOHN DAVE M. DELOS SANTOS

Senior Administrative Assistant III

**Members:**

MR. RODEL L. POMPA

Agricultural Technologist

MS. GERLIE MAMPUSTI

Administrative Aide V

The Municipal Inspectorate Team shall perform the following duties and functions:

1. Conduct inspection to all purchases before the payment will be made;
2. For mechanical and infrastructure projects, make preliminary inspection and submit a punch-list to the contractor in preparation for the final turnover of the project. Said punch-list will contain, among others, the remaining works, work deficiencies for necessary corrections, and the specific duration/time to fully complete the project considering the approved remaining contract time. This, however, shall not preclude the procuring entity's claim for liquidated damages.

**Section 2. Effectivity.** This Executive Order shall take effect on November 5, 2018.

Done in the Municipality of Pinamalayan, Province of Oriental Mindoro, this 5<sup>th</sup> day of November 2018.

  
**ARISTEO A. BALDOS, JR.**  
Municipal Mayor