



Republic of the Philippines
 Province of Oriental Mindoro
MUNICIPALITY OF PINAMALAYAN

OFFICE OF THE MUNICIPAL MAYOR

Madrid Blvd., Zone III, Pinamalayan, Oriental Mindoro 5206
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EXECUTIVE ORDER NO.028-2018

AN ORDER ORGANIZING THE COMMUNITY-BASED MONITORING SYSTEM -TECHNICAL WORKING GROUP (CBMS - TWG) FOR THE 2018 CBMS - THIRD ROUND SURVEY, DEFINING ITS ROLES AND FUNCTIONS AND FOR OTHER PURPOSES.

WHEREAS, in 2008, CBMS was launched in the entire province as initiated by the Regional Development Council (RDC) IV-B, implemented through NEDA IV-B and in partnership with the CBMS PEP Network Team, the MIMAROPA Local Government Units (LGUs) and selected Regional Line Agencies (RLAs), and, its database has been utilized as source of disaggregated data as inputs in the various planning activities, and for other relevant uses;

WHEREAS, the implementation of the Community-Based Monitoring System - 2nd Round Survey in 2014 was carried out in order to track the status of local development based on appropriate development indicators.

WHEREAS, this year, the 3rd Round Survey shall be carried out in order to track the improvement of the quality of life of the community based on the System's development indicators;

WHEREAS, the Municipal Government has included the CBMS 3rd Round Survey in its approved Annual Investment Program (AIP) Year 2018 with an estimated cost amounting to THREE MILLION ONE HUNDRED THIRTY FIVE THOUSAND SEVEN HUNDRED AND TWENTY THREE PESOS (Php 3,135,723.00) and has appropriated through its approved Annual Budget FY 2018 the amount of ONE MILLION AND ONE HUNDRED THOUSAND PESOS (Php 1,100,000.00) only, while the unallocated balance shall be appropriated upon availability of funds;

WHEREAS, in order to effectively implement the CBMS, it is necessary that the Municipal Government shall organize the Municipal Technical Working Group which is primarily tasked to lead the implementation of CBMS activities in the municipality;

NOW THEREFORE, I ARISTEO APASAN BALDOS, JR. by virtue of the powers vested in me as Municipal Mayor by Section 444 (b) (2) (iii), Article One, Chapter 3, Title 4, Book III of Republic Act 7160 otherwise known as the Local Government Code of 1991, do hereby promulgate this Executive Order as follows:

Section 1. Organization and Composition. There is hereby created a CBMS-TWG to be composed of the following offices/departments represented by their respective chiefs/heads/authorized representatives:

Lead:	Municipal Planning and Development Office	Municipal Planning & Development Coordinator
		Statistician I / CBMS Focal
Members:	Municipal Agriculture's Office	Municipal Agriculturist or Authorized Representative
	Municipal Social Welfare & Development Office	Municipal Social Welfare & Development Officer or Authorized Representative
	Municipal Health Office	Municipal Health Officer or



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	Authorized Representative
	Municipal Nutrition Action Officer or Authorized Representative
	Municipal Population Officer
Municipal Environment and Natural Resources Office	Municipal Environment and Natural Resources Office or Authorized Representative
Municipal Disaster Risk Reduction and Management Office	Municipal Disaster Risk Reduction and Management Officer or Authorized Representative
Municipal Engineering Office	Municipal Engineer or Authorized Representative
Municipal Assessor's Office	Municipal Assessor or Authorized Representative
Municipal Civil Registry Office	Municipal Civil Registrar or Authorized Representative
Municipal Budget Office	Municipal Budget Officer or Authorized Representative
Municipal Accounting Office	Municipal Accountant or Authorized Representative
Committee on Appropriations, Sangguniang Bayan	SB Committee Chairperson or Authorized Representative
Municipal Local Government Operations Office	Municipal Local Government Operations Office or Authorized Representative
Association of Barangay Captains	ABC President or Authorized Representative
Pantawid Pamilyang Pilipino Program (4Ps) Field Office	Municipal Action Team Leader or Authorized Representative
Pinamalayan Municipal Police Station	Chief of Police or Authorized Representative

Section 2. Duties and Functions. The CBMS-TWG shall have the following roles and functions:

- (a) Provide technical guidance and overall direction in the implementation of CBMS;
- (b) Provide technical support for the conduct of corresponding CBMS-related meetings, training workshops in the municipality, particularly on:
 - Data collection;
 - Data processing;
 - Community validation;
 - Database build-up at all levels;
 - Data analysis;
 - Planning and report preparation using CBMS results;
 - CBMS results dissemination strategies; and
 - CBMS documentation
- (c) Facilitate, monitor and assess progress of CBMS implementation at the municipal level;



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- (d) Provide policy recommendations and development directions at the municipal level resulting from the expected outputs of the CBMS implementation.

Section 3. Core Responsibilities. The core responsibilities of the following CBMS-TWG members are as follows:

- (a) **Municipal Planning and Development Office** – perform overall coordination of CBMS implementation activities in the municipality, provide management support to the CBMS-TWG and act as Secretariat. It is also responsible to the maintenance and management of the database.
- (b) **Municipal Agriculture's Office** – assist in providing technical support in data generation, consolidation, analysis and utilization, particularly for agriculture-related indicators.
- (c) **Municipal Social Welfare and Development Office** – assist in providing technical support in data generation and analysis and data uses, particularly of the CBMS core indicators and other related tasks.
- (d) **Municipal Health Office** – assist in providing technical support in data generation and analysis and data uses, particularly for health-related and nutrition indicators. It is also responsible for the provision of technical assistance in carrying out measures relative to population development and promotion of responsible parenthood through its designated Municipal Population Officer.
- (e) **Municipal Environment and Natural Resources Office**– assist in providing technical support in data generation and analysis and data uses, particularly for environmental concerns-related indicators.
- (f) **Municipal Disaster Risk Reduction and Management Office**-- assist in providing technical support in data generation and analysis and data uses, particularly for disaster preparedness and risk reduction-related indicators.
- (g) **Municipal Engineering Office**– assist in providing technical support in data generation and analysis and data uses, particularly for infrastructure concerns-related indicators.
- (h) **Municipal Assessor's Office** – assist in providing technical support in determining the geophysical boundary and settling boundary disputes.
- (i) **Municipal Civil Registry Office** – assist in providing technical support in determining the registry and demographic status of the Pinamaleños like birth, death and marriage.
- (j) **Municipal Budget Office** – ensure that all CBMS activities shall be funded from the 2018 development fund and all other allowable sources.
- (k) **Municipal Accounting Office** - responsible for the provision of both accounting and internal audit services in connection to all CBMS activities.



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- (l) **Committee on Appropriations, Sangguniang Bayan** – help ensure the approval of necessary funding for the CBMS implementation and help facilitate in providing the necessary legislative support.
- (m) **Municipal Local Government Operations Office** -- assist in coordination of activities through their network and linkages at the municipal level.
- (n) **Association of Barangay Captains** – act as coordinators of the field enumeration and ensure that data collection procedures are followed at their respective purok/barangay level.
- (o) **Pantawid Pamilyang Pilipino Program (4Ps) Field Office** – assist in providing technical support in data generation and analysis and data uses, particularly for the poverty-related indicators and providing the scope of the current 4Ps program and list of beneficiaries.
- (p) **Pinamalayan Municipal Police Station** – assist in providing technical support in data generation and analysis and data uses, particularly for crime-related indicators.

Section 4. Funding. Funding requirements for all activities of the Technical Working Group and CBMS implementation in the municipality, and thereafter, shall be appropriated under the regular annual or supplemental budget of the municipal government.

Section 5. Repealing Clause. If any provision of this Executive Order is declared invalid for any reason, the parts not affected shall remain in force and effect.

Section 6. Effectivity. This Executive Order shall take effect immediately.

Done this 6th day of August 2018 in the Municipality of Pinamalayan, Oriental Mindoro.


ARISTEO APASAN BALDOS, JR.
Municipal Mayor