



OFFICE OF THE MUNICIPAL MAYOR

Madrid Blvd., Zone III, Pinamalayan, Oriental Mindoro 5208
Telephone No. 043-2843146 Email: mayorsoffice@pinamalayan.gov.ph

EXECUTIVE ORDER NO. 019 2017

AN ORDER DESIGNATING RICARDO A. LIM AS OFFICER IN CHARGE OF PUBLIC EMPLOYMENT SERVICE OFFICE OF THE MUNICIPALITY OF PINAMALAYAN, ORIENTAL MINDORO.

WHEREAS, PESO is a non-fee charging multi-employment service facility established or accredited pursuant to Republic Act No. 8759;

WHEREAS, the Special Concern Office lead by Ricardo Lim will handle the affairs of PESO to effectively carry out its full objectives in providing employment and equality of employment opportunities at the Municipality of Pinamalayan;

NOW, THEREFORE, I, ARISTEO A. BALDOS, JR., Municipal Mayor of the Municipal Government of Pinamalayan, by virtue of the power vested in me, do hereby designate **RICARDO A. LIM** as Officer in Charge of Public Employment Service Office of the Municipality of Pinamalayan, Oriental Mindoro who will be responsible in performing the following functions:

1. Encourage employers to submit to the PESO on a regular basis a list of job vacancies in their respective establishments in order to facilitate the exchange of labor market information services to job seekers and employers by providing employment services to job seeker, both for local and overseas employment, and recruitment assistance to employers;
2. Develop and administer testing and evaluation instruments for effective job selection, training and counseling;
3. Provide person with entrepreneurship qualities access to the various livelihood and self-employment programs offered by both government and non-governmental organizations at the provincial/city/municipal/barangay levels by undertakings referrals for such programs;
4. Undertake employability enhancement trainings/seminar for job seekers as well as those would like to change career or enhance their employability. This function is presently supervised by TESDA and conducted by other training;
5. Provide employment and occupational counseling, career guidance, mass motivation and values development activities;
6. Conduct pre-employment counseling and orientation to prospective local and overseas workers;
7. Provide reintegration assistance services to returning Filipino migrant workers; and
8. Perform other functions as provided by law.

EFFECTIVITY. This order is effective immediately and shall be revoked or recalled for a cause.

Done this 6th day of June 2017 at the Municipality of Pinamalayan, Oriental Mindoro, Philippines.


ARISTEO A. BALDOS, JR.
Municipal Mayor

PLANNING & DEV
RECEIVED

NAME: ANA ZANDRA FERRERA
FROM: ADMIN. AIDE W
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