



Republic of the Philippines  
Province of Oriental Mindoro  
**MUNICIPALITY OF PINAMALAYAN**

# **OFFICE OF THE MUNICIPAL MAYOR**

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## **EXECUTIVE ORDER NO. 015 - 2020**

### **AN ORDER DESIGNATING MR. RICARDO A. LIM AS OCCUPATIONAL SAFETY AND HEALTH OFFICER OF THE MUNICIPAL GOVERNMENT OF PINAMALAYAN.**

**WHEREAS**, Article II, Section 15 of 1987 of the Philippine Constitution declares that the State shall protect and promote the right to health of the people and instill health consciousness among them;

**WHEREAS**, Civil Service Commission and Department of Health and Department of Labor and Employment Joint Circular No. 1, series of 2020 mandates all government agencies to designate Occupational Safety and Health Officer;

**WHEREAS**, there is a need to designate Occupational Safety and Health Officer to serve as the focal person of the agency in the implementation of programs to eliminate hazards in the workplace and to correct and/or amend risky and/or unsafe practices;


**NOW, THEREFORE, I, ARISTEO A. BALDOS, JR**, Local Chief Executive of Municipality of Pinamalayan, by virtue of the powers vested in my by law, do hereby order the designation of MR. RICARDO A. LIM as Occupational Safety and Health Officer of the Municipal Government of Pinamalayan.

**Section 1. DUTIES AND FUNCTIONS.** The Occupational Safety and Health Officer shall perform the following duties and functions:

1. Undergo training on Occupational Safety and Health and related programs;
2. Act as the focal person of the agency in the implementation of programs to eliminate hazards in the workplace and to correct and/ or amend risky and/ or unsafe work practices;
3. Serve as Secretary to the Safety and Health Committee, and as such he/she shall:
  - a. Notify members of the meetings
  - b. Prepare minutes of the meeting;
  - c. Submit to the head of agency a report of the activities of the Committee including the recommendations made thereof;
4. Report on the occurrence of accidents; and,
5. Coordinate all safety and health training programs for the agency management and employees.

**Section 2. EFFECTIVITY.** This Executive Order shall take effect immediately.

Done in the Municipality of Pinamalayan, Oriental Mindoro, Philippines this 13<sup>th</sup> day of May 2020

  
**ARISTEO A. BALDOS, JR.**  
Municipal Mayor