



Republic of the Philippines  
Province of Oriental Mindoro  
**MUNICIPALITY OF PINAMALAYAN**

**OFFICE OF THE MUNICIPAL MAYOR**

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**EXECUTIVE ORDER 03-2019**

**AN ORDER REORGANIZING THE GRIEVANCE COMMITTEE OF THE MUNICIPAL GOVERNMENT OF PINAMALAYAN, ORIENTAL MINDORO**

**WHEREAS**, the Grievance Committee of Pinamalayan, Oriental Mindoro was created by virtue of Executive Order No. 025-2016 dated July 25, 2016;

**WHEREAS**, the term of office of the Grievance Committee members shall be for the period of two years;

**WHEREAS**, there is a need to reorganize the membership of Grievance Committee due to expiration of term of members;

**NOW, THEREFORE, I, ARISTEO A. BALDOS, JR.**, Local Chief Executive of Municipality of Pinamalayan, by virtue of the powers vested in my by law, do hereby order the reorganization of the Grievance Committee of the Municipal Government of Pinamalayan, Oriental Mindoro, as follows:

**Section I. COMPOSITION.** The Committee shall be composed of the following:

**Chairperson:**

**MS. ESMERALDA M. PEREZ** Market Supervisor

**Members:**

<b>MS. CHITA P. LACDANG</b>	Municipal Civil Registrar
<b>MR. PATRICIO DEL VALLE</b>	DMO IV
<b>MR. NEIL ADRIAN ABRENICA</b>	LDRRMO I/2 <sup>ND</sup> Level Rep.
<b>MS. NERISSA JUMPAY</b>	Admin Aide I/ First Level Representative
<b>Head of the Office of the Department Concerned</b>	

It is hereby provided that in the event that a department head or any one of the committee members is the respondent in the administrative case thus filed, he/she shall be disqualified to sit as a member of this committee, the Pinamalayan Municipal Employees Association (PIMEA) will recommend one member to take his/her place instead.

**Section II. DUTIES AND FUNCTIONS.** The Committee shall perform the following functions as indicated in Executive Order No. 025-2016. The Grievance Committee shall establish its own internal procedures and strategies. Membership in the grievance committee shall be considered part of members' regular duties.

**Section III. SECRETARIAT.** The following personnel shall be the Secretariat of the Committee:

<b>MS. FE MAGCAMIT</b>	Bookbinder III
<b>MS. MICHELLE SULIT</b>	Administrative Aide III

**Section IV. EFFECTIVITY.** This Executive Order shall take effect immediately upon signing hereof.

Done in the Municipality of Pinamalayan, Oriental Mindoro, Philippines this 6<sup>th</sup> day of March 2019

**ARISTEO A. BALDOS, JR.**  
Municipal Mayor