Republic of the Philippines
Province of Oriental Mindoro
MUNICIPALITY OF PINAMALAYAN

OFFICE OF THE MUNICIPAL MAYOR
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Telephone No.043-284-7145

BAGONG PILIPINAS

EXECUTIVE ORDER NO. 057-2026

AN EXECUTIVE ORDER DESIGNATING THE MUNICIPAL ENERGY EFFICIENCY AND CONSERVATION OFFICERS, CREATING THE ENERGY EFFICIENCY AND CONSERVATION TECHNICAL WORKING GROUP, DESIGNATING ENERGY EFFICIENCY AND CONSERVATION FOCAL PERSONS PER OFFICE, AND PROVIDING FOR A SECRETARIAT AND SUPPORT MECHANISM THEREOF

WHEREAS, Republic Act No. 11285, otherwise known as the Energy Efficiency and Conservation Act, mandates the institutionalization of energy efficiency and conservation measures in government operations; and there is a need to strengthen the implementation of such measures within the Municipal Government through the designation of a competent Energy Efficiency Officer;

WHEREAS, the Implementing Rules and Regulations (IRR) of Republic Act No. 11285 issued by the Department of Energy (DOE) prescribe the designation of Energy Efficiency and Conservation Officers (EECOs), the preparation of energy consumption inventories, and the implementation of systematic energy management programs in government facilities;

WHEREAS, Administrative Order No. 15, dated 16 January 2024, was issued to prescribe policies and guidelines for the efficient implementation of government programs and administrative functions;

WHEREAS, consistent with the foregoing issuances, there is a necessity to institutionalize an Energy Efficiency and Conservation structure within the Municipal Government to ensure compliance with DOE requirements, improve energy performance, and establish an effective monitoring and reporting system;

WHEREAS, the prior designation of Energy Efficiency and Conservation Focal Persons per office is necessary to ensure effective coordination, monitoring, and systematic collection of energy consumption data across all municipal offices;

NOW THEREFORE, I, RODOLFO M. MAGSINO, Municipal Mayor of Pinamalayan, Oriental Mindoro, by the powers vested in me by law, do hereby order the following:

Section 1. DESIGNATION OF ENERGY EFFICIENCY AND CONSERVATION OFFICERS (EECOs). The following officials are hereby designated as Energy Efficiency and Conservation Officers, each with specific functional responsibilities:

Section 1.1 LEAD EECO

MR. ORLEX H. MARAYAN, EnP- MGDH I/ Municipal Planning and Development Coordinator

He shall serve as the Lead EECO and shall be responsible for the overall coordination and implementation of the Municipal Energy Efficiency and Conservation Program, including:

- Ensuring compliance with Republic Act No. 11285, its IRR, and all DOE issuances and guidelines;
- Leading formulation, implementation, updating, and monitoring of the Local Energy Efficiency and Conservation Plan (LEECP) in accordance with DOE frameworks;
- Establishing and maintaining a systematic energy consumption monitoring and reporting system covering electricity, fuel, and other energy sources;

Angat Lokal

- Consolidation and analysis of energy consumption data (electricity and fuel)
- Preparation of consolidated reports for submission to the Municipal Mayor and concerned agencies
- Integration of energy efficiency measures in municipal development planning
- Monitoring overall compliance of EECO functions

Section 1.2 EECO FOR SUSTAINABILITY AND ENVIRONMENTAL PROGRAMS

ENGR. ANGELA CAMILLE F. SAMARITA- Administrative Officer IV/ OIC MENMRD

She shall be responsible for:

- Implementation of energy efficiency and conservation programs aligned with environmental sustainability and climate-responsive initiatives;
- Promotion of energy-saving and climate-responsive initiatives
- Conduct of awareness campaigns on energy efficiency and conservation
- Coordination of environmental policies supporting energy reduction

Section 1.3 EECO FOR FACILITIES AND ELECTRICITY MANAGEMENT:

MR. RONE B. MADRID- MGDH I/ Municipal General Services Officer

He shall be responsible for:

- Monitoring and management of electricity consumption in all municipal buildings and facilities;
- Implementation of energy-efficient operation and maintenance practices consistent with DOE Government Energy Management Program (GEMP);
- Management of electrical systems, equipment usage, and maintenance
- Conduct of facility-level energy audits and efficiency measures

Section 1.4 EECO FOR FUEL AND FLEET GOVERNANCE:

ENGR. ERIC STA Z. ROMANA- Municipal Government Assistant Department Head I (MGADH-I)/ Assistant Municipal Engineer/ Designated Motorpool Supervisor.

He shall be responsible for:

- Monitoring and control of fuel consumption for all municipal vehicles
- Regulation and documentation of vehicle use and deployment
- Establishment of fuel consumption monitoring aligned with DOE energy accounting principles;
- Consolidation of fuel utilization reports for executive review
- Monitoring the fuel efficiency and utilization performance of municipal vehicles and identifying excessive or unusual fuel consumption;
- Coordination with concerned offices in promoting efficient vehicle use, including proper trip planning, vehicle scheduling, and avoidance of unnecessary vehicle idling and deployment;
- Ensuring the implementation of preventive maintenance practices for municipal vehicles to maintain optimal fuel efficiency and vehicle performance;

- Monitoring and documentation of vehicle mileage, fuel consumption, trip utilization, and other relevant fleet data necessary for energy performance assessment;
- Recommending appropriate measures to reduce fuel consumption and improve the overall energy efficiency of the municipal vehicle fleet; and

Section 2. CREATION OF THE ENERGY EFFICIENCY AND CONSERVATION TECHNICAL WORKING GROUP (EECTWG). Created pursuant to DOE IRR of RA 11285 as technical support mechanism for energy management system implementation.

TECHNICAL WORKING GROUP COMPOSITION

LEAD:

MR. VIRGILIO M. KING, EnP	- Project Development Officer III

MEMBERS:

ENGR. MAY ANNE L. BRIONES	- Environmental Management Specialist I
MR. ELY CHRISTIAN B. BENITEZ	- Administrative Aide V
MS. ELOISA H. LAMBON	- Administrative Officer II/ Fuel and Lubricant Utilization, Monitoring, and Inspectorate Team Leader
MR. ALDREN A. RABULAN	- Administrative Aide II
ENGR. DAVE MADRIGAL	- Project Evaluation Officer I
ENGR. MARLON VIRTUCIO	- Motorpool Focal
MS. RODELLE CRIZTLE LUARCA	- Engineering Assistant
MR. REYMUND B. MANTARING	- Electrician

Section 3. ENERGY EFFICIENCY AND CONSERVATION FOCAL PERSON (EEC FOCAL PERSON) PER OFFICE. Pursuant to prior issuance and directive requiring all Departments/Offices of the Municipality to designate their respective Energy Efficiency and Conservation (EEC) Focal Persons, all concerned offices have already submitted their designated focal persons prior to the issuance of this Executive Order. **The complete list of designated EEC Focal Persons is hereto attached as Annex A and forms an integral part of this Order.**

The designated EEC Focal Person per Department/Office shall serve as the primary coordinator responsible for ensuring compliance with all issuances, memoranda, and policies relative to the Municipality's energy efficiency and conservation goals and targets. They shall likewise be responsible for the regular monitoring of energy consumption and related compliance requirements within their respective offices.

Further, the EEC Focal Persons shall attend all relevant workshops, seminars, trainings, and other capacity-building activities on energy efficiency and conservation, and shall likewise prepare, consolidate, and submit all necessary data and information required from their respective offices for the timely accomplishment and submission of monthly reportorial requirements.

Section 4. SECRETARIAT. The Municipal Planning and Development Office (MPDO) shall serve as the Secretariat of the Energy Efficiency and Conservation Officers and Energy Efficiency and Conservation Technical Working Group.

The Secretariat shall be responsible for:

- Consolidation of all energy consumption reports (electricity, fuel, and other utilit
- Maintenance and safekeeping of all EEC-related records and documentation;

- Coordination with designated EEC Focal Persons per office for submission of required data;
- Preparation of draft reports, summaries, and presentations for review of the Lead EECO;
- Scheduling of meetings, preparation of minutes, and dissemination of issuances related to energy efficiency and conservation;
- Such other administrative functions as may be directed by the Lead EECO.

Section 5. FUNDING AND SUPPORT. All expenses necessary for the implementation of this Executive Order shall be charged against available funds of the Municipal Government of Pinamalayan, subject to existing budgeting, accounting, and auditing rules and regulations.

Section 6. REPEALING CLAUSE. All other orders, rules and regulations or parts thereof, which are inconsistent with the provisions of this Executive Order, are hereby repealed, amended or modified accordingly.

Section 7. SEPARABILITY CLAUSE. If any provision of this Executive Order is declared invalid or unconstitutional, the remaining provisions not affected thereby shall continue to be valid, binding, and in full force and effect.

Section 8. EFFECTIVITY. This Executive Order shall take effect immediately.

Done this **7th** day of **October 2026** in the Municipality of Pinamalayan, Oriental Mindoro.

RODOLFO M. MAGSINO
Municipal Mayor

MPDO

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ANNEX A
(Referred to in Section 3)

LIST OF DESIGNATED ENERGY EFFICIENCY AND CONSERVATION (EEC) FOCAL PERSONS
Municipality of Pinamalayan, Oriental Mindoro

NO.	NAME	POSITION/DESIGNATION	DEPARTMENT/OFFICE
1	Engr. Alyana F. Marmol	Engineer I	Office of the Municipal Mayor
2	Jonnabelle Y. Sadicon	Administrative Assistant I	Vice Mayor's Office/ SB
3	Ely Christian B. Benitez	Administrative Aide V	Municipal Administrator's Office
4	Fredelino A. Toriano Jr.	Planning Officer II	MPDO
5	Wilbert M. Morales	Administrative Aide III	MBO
6	Catherine R. Dalugdug	Administrative Assistant I	MACCO
7	Lorie May S. Tabilisma	Agricultural Technologist	MAO
8	May Ann M. Manhic	Revenue Collection Clerk I	MTO
9	Nasiruddin C. Cachero	Administrative Aide III	MSWDO
10	Jamica F. Jamilla	Administrative Aide III	MASSO
11	Engr. Jade Amalord G. Macandili	Sanitary Engineer	MHO
12	Arlene M. Bugawan	Administrative Aide III	HRMO
13	Gina Q. Agustino	Administrative Aide III	MCR
14	Aaron Achilles A. Abel	Administrative Officer I	BPLO
15	Ferdinand F. Mamba	Administrative Aide I	GSO
16	Manilyn A. Royo	Administrative Aide IV	SCO
17	Sheryl M. De Belen	Zoning Inspector	ZOD
18	Edgar D. Abarquez	Administrative Aide IV	MENRMD
19	Jhon Russel J. Sadiwa	Administrative Aide IV	MDRRMO
20	Rodelle Criztle M. Luarca	Engineering Assistant	MEO
21	Gina S. Lanot	Market Specialist I	MOD
22	Antonette R. Abel	Administrative Aide IV	SOD
23	Victorino L. Regencia	Asst. Audio Visual Aids Technician	THDD
24	Aieyen H. Santiago	Administrative Aide IV	TECH4ED